

GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY
Thursday, November 18, 2010 - 4:00 p.m.
Gainesville Regional Airport
Airline Terminal – Board Room
Monthly Meeting
AGENDA

→ *Please be courteous and turn off all cellular phones and beepers.* →

CALL TO ORDER BY THE CHAIR

INVOCATION

PLEDGE OF ALLEGIANCE

GACRAA APPOINTMENTS

On November 3, 2010, Governor Charlie Crist announced the appointment of Mark Minck for a term beginning November 3, 2010 and ending July 31, 2013.

On November 3, 2010, Governor Charlie Crist announced the appointment of Roderick F. Gonzalez for a term beginning November 3, 2010 and ending July 31, 2011, succeeding Remzey P. Samarrai.

ROLL CALL

DETERMINATION OF A QUORUM

RECOGNITION OF OUTGOING MEMBER

APPROVAL OF MEETING HIGHLIGHTS

The Airport Authority will review and approve the GACRAA monthly meeting Highlights of October 28, 2010.

Recommendation: Motion to approve the meeting Highlights of October 28 2010 and authorize the Chair and Secretary/Treasurer to execute the documents on behalf of the Airport Authority.

ADOPTION OF AGENDA

CITIZENS INPUT – NON-AGENDA ITEMS

AIRPORT AUTHORITY INPUT – NON-AGENDA ITEMS

AIRPORT BUSINESS **8**

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GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY
Thursday, October 28, 2010 at 4:00 p.m.
Airline Passenger Terminal – Board Room
Monthly Meeting
Highlights

Call To Order By the Chair - Chair Win Phillips called the meeting to order at 4:00 p.m.

Invocation - Ian Fletcher delivered the invocation.

Pledge of Allegiance - Win Phillips led the Pledge of Allegiance.

Roll Call

Authority Members Present at Roll Call: Bill Breeze, Susan Crowley, Ron Ewers, Ian Fletcher, Win Phillips, and Brian Scarborough were present.

Billy Brashear and Mark Goldstein arrived at 4:02 p.m.

Ex-officio member Brent Christensen was present.

City of Gainesville liaison Erik Bredfeldt was absent.

Determination of a Quorum: A quorum was present at roll call.

Approval of Monthly Meeting Highlights for September 23, 2010

Mr. Scarborough moved approval of the monthly meeting highlights for September 23, 2010. Mr. Breeze seconded the motion. Motion passed.

Adoption of Agenda

Mr. Ewers moved to adopt the agenda. Mr. Breeze seconded the motion. Motion passed.

Citizens' Input – Non-agenda Items - None

Airport Authority Input – Non-agenda Items - None

Dr. Phillips suspended the GACRAA Monthly Meeting and opened a Public Hearing for Petition AP-10-89-SPA at 4:02 p.m.

Public Hearing – Petition AP-10-89-SPA – Development Plan Review to Construct a Car Wash and Service Facility for Rental Car Agencies at Gainesville Regional Airport

Mr. Lawrence Calderon, City of Gainesville planner, explained GACRAA's role sitting as the Development Review Board for projects proposed on Airport property. Mr. Calderon presented an overview of the proposed rental car service facility.

Mr. Calderon clarified GACRAA's role as the Development Review Board stating that GACRAA can take one of the following three actions:

1. Determine that all requirements have been met and issue a preliminary development order;
2. Determine that all requirements can be met with reasonable modifications and issue a preliminary development order;
3. Refuse to issue an order.

Mr. Calderon reported that the proposed facility site is within the City's Wellfield Protection District and that a Wellfield Protection Permit can be approved by GACRAA sitting as the Development Review Board. He indicated that city planning staff has determined that the above-ground fuel tank will not negatively impact the subsurface aquifer.

Mr. Calderon reported that the Airport is zoned AF, Airport Facilities. He indicated that Petition AP-10-89-SPA is consistent with the City's Comprehensive Plan, the City's Land Development Code, and the requirements of the AF district as well as the Airport's Master Plan. However, Mr. Calderon stated that city staff is concerned with minimizing the negative visual impact of the facility, avoiding pedestrian conflict with the vehicular activities of the facility and enhancing the landscaping plan.

Mr. Calderon stated that city planning staff recommends the aforementioned action number 2 indicating city staff's preference to modify the plan to minimize negative visual impact of the facility, avoid pedestrian conflict with the vehicular activities of the facility and enhance the landscaping in the vicinity of the project and other areas adjacent to but not within the project site.

Mr. Goldstein moved to adopt the city planning staff recommendation. Mr. Breeze seconded the motion.

A discussion followed.

Mr. Penksa explained that the project is being funded through CFC revenue. He stated that the site plan meets the landscaping code. He recommended saving the additional landscaping enhancements for a future project associated with the new access road. He noted that the rental car companies may object to using CFC revenue to landscape areas beyond this project's site. He indicated that the Facilities and Planning Committee and airport staff are supportive of future landscape improvements. However, Mr. Penksa recommended that GACRAA does not make the city's request for additional landscaping a condition for approval of Petition AP-10-89-SPA.

Dr. Phillips suggested that a motion to accept the site plan as submitted should be considered.

Mr. Goldstein's restated his motion to approve the city staff recommendation, limited to the areas of the rental car service facility project site.

When questioned by Dr. Brashear, Mr. Penksa indicated that this motion might be too restrictive and supported Dr. Phillips' suggestion to accept the site plan as submitted.

The motion failed 2-6 with Mr. Goldstein and Mr. Breeze voting in favor of the motion.

There were no comments or questions from the public regarding Petition AP-10-89-SPA.

Mr. Scarborough moved to approve Petition AP-10-89-SPA as submitted without compulsory recommendations (Resolution 11-001). Ms. Crowley seconded the motion. A voice vote followed: Dr. Brashear – aye, Mr. Breeze – aye, Ms. Crowley – aye, Mr. Ewers – aye, Mr. Fletcher – aye, Dr. Phillips – aye, Mr. Scarborough – aye and Mr. Goldstein – nay. Motion passed 7-1.

Dr. Phillips closed the Public Hearing for Petition AP-10-89-SPA and resumed the monthly meeting.

Airport Business:

Information Items:

Small Community Air Service Development Program Grant

Mr. Penksa announced that U.S. DOT awarded the Airport with a Small Community Air Service Development Program Grant in the amount of \$140,000. The funds will be utilized to market air service over the next two years. Approximately 50% of the funding will be utilized to promote new air service to Miami.

Multi-Modal Facility (Ground Transportation Hub)

Mr. Penksa reported that work is underway. The concrete columns and supporting structures have been poured. The pre-fabricated concrete decking is in place. Base course paving of the taxi and bus lanes is complete. Landscaping and irrigation of the approach lanes are complete.

Terminal Solar Panel Project

Mr. Penksa reported a pre-construction conference has been scheduled for early November.

Wildlife Hazard Study and Wildlife Management Plan

Mr. Penksa reported the final site survey for the Wildlife Hazard Study should be completed in November and the draft FAA report should be completed in January 2011.

Taxiway C Rehabilitation

Mr. Penksa reported that a pre-construction meeting is scheduled for November 5. Contractor's Notice to Proceed is expected to be issued on November 5, 2010. The contract time for completion is 119 calendar days.

Rehabilitation of South Airfield Lighting Vault and Miscellaneous Airfield Lighting Improvements

Mr. Penksa reported that Contract documents have been executed. A pre-construction conference with FAA, the contractor, GACRAA and other stakeholders has been scheduled for November 5th. Contractor's Notice to Proceed is expected to be issued on November 5, 2010. The contract time for completion is 270 calendar days.

Marketing Task Force

Mr. Penksa introduced Laura Aguiar to the Board. Ms. Aguiar has been hired to the position of Manager, Public Relations and Governmental Affairs.

American Airlines / American Eagle

Mr. Penksa reported that the inaugural event was very successful by all accounts. Staff prepared and entered a float in the UF Homecoming Parade with the theme “Gainesville Regional Airport and American Eagle Airlines Celebrate the Worldwide Gator Nation”.

Terminal Building Renovation – Phase III

Mr. Penksa reported that staff reviewed proposed terminal improvements with the Facilities and Planning Committee. Future desired improvements include additional sterile area restroom capacity, including family/unisex restroom and expanded ladies room, sidewalk and accessibility improvements, new airline and rental car counter shells, energy efficient storefront glass, energy saving HVAC and exterior lighting improvements, landscaping and other aesthetic improvements. Staff’s goal is to begin design in early 2011 to make use of available FY2011 and 2012 FAA entitlement funds and / or Passenger Facility Charge funds.

Triennial Emergency Exercise Drill

Mr. Penksa reported that several local agencies participated in the Triennial Emergency Exercise Drill held on October 21, 2010.

Passenger / Cargo / Fuel / Airline Load Factor Statistics

Mr. Penksa reviewed the passenger, cargo, fuel and operations statistics. Commercial passenger traffic remains strong, however, fuel and GA operations remain down compared to last year. He noted that airline load factors remain good and air fares continue to be competitive. He noted that the number of tower operations is also up over last year. He noted that enplanement figures for American Eagle will be available next month.

Finance Report

Mr. Matt Lyons, CFO/Business Manager, reviewed the Finance Report for the period ending September 30, 2010. He reported the following results:

Revenue	Sept. Year-to-Date Actual (12 mos.)	Sept. Year-to-Date Budget (12 mos.)	Variance Over / (Under)
Total Operating Revenue	\$4,180,157.77	\$3,999,639.00	\$180,518.77
Expenses	Sept. Year-to-Date Actual	Sept. Year-to-Date Budget	Over / (Under)
Total Expenses	\$3,376,917.15	\$3,573,562.67	(\$196,645.52)
Income (Loss) Before Depreciation and Interest	<u>\$803,240.62</u>	<u>\$426,076.33</u>	<u>\$377,164.29</u>
Interest (Capitalized and Expensed)	<u>\$382,667.88</u>	<u>\$426,076.33</u>	<u>(\$43,408.45)</u>
Income (Loss) Before Depreciation	<u>\$420,572.74</u>	<u>\$0.00</u>	<u>\$420,572.74</u>

Facilities and Planning Committee Report

Mr. Fletcher reported that the Facilities and Planning Committee met on October 27, 2010. He reviewed the items proposed for the Terminal Renovation Project – Phase 3. Mr. Fletcher reported that project items will be funded through a combination of FAA AIP grant funds and PFC revenue.

Temporary Line of Credit Extension – BBVA Compass Bank – Resolution 11-002

Mr. Penksa reported that the BBVA Compass Bank line of credit expired September 1 and needs to be temporarily extended until the bank can approve an annual extension.

Mr. Scarborough moved to adopt Resolution 11-002 authorizing a temporary extension of the Line of Credit with BBVA Compass Bank. Mr. Breeze seconded the motion. A roll-call vote followed: Mr. Goldstein – aye, Mr. Scarborough – aye, Dr. Brashear – aye, Mr. Breeze – aye, Ms. Crowley – aye, Mr. Ewers – aye, Mr. Fletcher – aye and Dr. Phillips – aye. Motion passed 8-0.

Tenant Reports

Mr. Pokorny, University Air Center general manager, reviewed general aviation fuel sales. He noted that general aviation fuel sales provide the highest profit margins to the FBO. Football season fuel sales are the lowest he has seen in the five years he has managed the FBO.

Mr. Penksa reported that Gator Aviation Services, LLC, has ceased operations at the Airport.

Airport Authority Input

Airport Authority Attendance

No issues to report at this time.

Adjournment

There being no further business, the meeting was adjourned at 5:07 p.m.

GACRAA Monthly Meeting

Chair

Date

Secretary/Treasurer

Date

AIRPORT BUSINESS

1. Information Items

→ Project Summary

1. New Entrance Road between Airline Terminal and Waldo Road

An earmark was received in the USDOT Highway Reauthorization Bill. \$950,000 in additional funding for this project was also announced as FDOT Growth Management funding. A member of the Delegation has expressed an interest in putting a sign with Airline logos on Waldo Road. A task order for design was approved by the Board and an FDOT grant agreement has been accepted. The Airport needs to develop additional airside land to meet future general aviation needs. The FAA's Orlando ADO is of the opinion that the project does not qualify for AIP or PFC funding. The federal grant does not require any local match, but is insufficient to complete the project. More federal funds will be needed to complete the project without a large local share. FDOT has notified staff that construction of a partial road using 100% of the available federal funds with no state or local match is acceptable. The partial road will provide access to approximately 33 acres of airport land for future aeronautical development as well as a connection to the proposed county commerce park. The City Plan Board, in its approval of rezoning the current fairgrounds site for use as a business park, is in favor of utilizing access from Waldo Road via the proposed Airport Entrance Road. GACRAA has approved moving forward with the project to use up the federal funds available at 100% of project costs. The available funds will pay for approximately 1,700 feet of two-lane roadway. The road will not connect with the terminal loop road until additional federal funds are made available. Staff will pursue additional federal funding at the appropriate time in hopes of completing the road. Design work is scheduled to be completed by 6/2/2008 with bidding scheduled to occur on 8/14/2008. Construction of Phase I is scheduled to be substantially complete in June of 2009. Airport staff recommends pursuing additional Federal Highway funds to complete Phase II of the road with little or no local match. The amount needed to complete Phase II is estimated at \$3,295,751. GACRAA approved staff's recommendation to pursue additional federal funding at its public meeting on February 28, 2008.

The U.S. Army Corps of Engineers has advised staff that the former horseshow grounds was used as a practice bombing range during WWII. There is a possibility that hazardous ordnance may exist below the surface and must be disposed of. This will impact the schedule of the road construction. Staff is awaiting additional information including plans from the Army regarding eventual clean-up. The Army has initially indicated that it may be many years before they can complete the clean-up. GACRAA has the option to take ownership of the contamination and perform its own cleanup. Staff will investigate the available options.

The City has sent a public records request to the Army for information related to the site. Airport staff met with the City and County representatives regarding future use of the site and cleanup options. A joint effort to enlist the support of our legislative delegation was discussed.

Staff has obtained a proposal from URS, Inc. for a preliminary assessment to determine the likelihood of unexploded ordnance. The scope of work for the investigation is similar to what the Army Corps of Engineers would perform and URS has experience performing this type of work for the Army Corps of Engineers. Staff is evaluating the proposal and has sent a request to FDOT to determine if the work is eligible for reimbursement under the existing road design and construction grant. Airport staff met with the design engineer and City staff on September 17th to discuss mitigation of wetland impacts expected in Phase II. It was determined that SJRWMD mitigation requirements will prevail. Minor impact of the man-made wetlands is anticipated. SJRWMD has put a hold on approval of the project until the Airport's prior obligation for a conservation easement is met.

FDOT has offered to complete the Phase I assessment to determine if Army ordnance may exist at the site. FDOT is issuing a task order to one of their existing consultants. Work is expected to begin by October 30, 2008.

Staff has notified the SJRWMD that FY09 FDOT funds have been approved for assistance with the previous conservation easement requirement. Staff is awaiting the engineer's response to SJRWMD's latest comments on stormwater design and will add our latest plans to satisfy the conservation easement requirement. Staff has re-contacted the City regarding potential partnering on conservation land using FDOT funds. City staff is examining options.

Shaw Environmental has begun the Phase I examination of the site under contract with FDOT. Staff is awaiting the results of the study.

Staff has received a copy of the Phase I study. The study indicates a high possibility of some ordnance on the property in the area where the road will be located and further examination is recommended. Staff will confer with FDOT on how best to proceed with further physical examination and clean-up of the site as well as funding eligibility. Staff has a meeting scheduled for February 25, 2009 with FDOT representatives. The purpose of the meeting is to discuss options for further study of cleanup of the site in preparation for construction. Staff also wishes to discuss minor design changes to the west-bound lane near the terminal to accommodate proposed expansion of the rental car service center and rental car ready return lot in this area.

A contract to begin Phase II of the ordnance investigation has been issued. Shaw Environmental will use a magnetometer to locate possible ordnance "targets" on either side of the roadway. Work is to be completed by May 31, 2009. One hundred percent (100%) of the investigation is to be paid from federal construction grant funds administered through FDOT.

Phase II of the ordnance investigation has been completed. While the probability of live ordnance on the site is relatively low, due to the type of DOD activities that occurred, the consultant identified 3,186 buried metal targets that could be munitions and explosives of concern (MEC). The consultant recommends excavating 58 of these anomalies until the target is found or to a maximum 4' depth. Excavating this sample population will achieve 95% confidence that 95% of the anomalies do not contain MEC. The cost for this level of investigation is \$17,900. The proposal is being evaluated by FDOT's environmental staff.

The FDOT continues to evaluate the proposal but has stated the \$17,900 cost to investigate the anomalies can be reimbursed at 94.5% from the construction portion of the grant. The grant is scheduled to expire December 30, 2009. Staff has submitted a request to the FDOT to extend the grant through December 30, 2010.

FDOT has extended the grant to December 30, 2010. FDOT has approved a contract with Shaw Environmental to excavate anomalies as previously approved by GACRAA.

The contract with Shaw Environmental has been executed. Investigation of designated percent of possible explosive ordnance targets is to be completed by mid-February, 2010.

The ordnance field investigation was completed on February 18, 2010. No live ordnance/MEC was discovered although some remnants were found. The 95%/95% confidence level has been achieved. Staff is awaiting the consultant's final report.

03/25/10: The final report has been received and submitted to FDOT. Recommendations in the report will be included in the contract documents for the road construction.

04/28/10: The St. Johns River Water Management District permit for the wetland impact of the road was received on 4/21/10. (SJRWMD Permit # 40-001-15593-18)

7/29/10: The plans for the road were submitted to the City of Gainesville for Development Review on July 12, 2010. Staff is awaiting comments.

8/26/10: Comments have been received from the City and have been addressed by the consultant and staff. City approval is expected on August 26, 2010.

11/18/10: City approval was not received until October 27. Final plans with specs and contract documents will be submitted to FDOT by December 14, 2010. There will be a thirty (30) day comment period. The project is expected to be advertised for bid in late January 2011.

2. **Multi-Modal Facility**

Utilizing the FY05 USDOT grant and FDOT Growth Management funding, a Phase I scope of work is being developed. A bus/shuttle stop, taxi cab queuing area, and private vehicle waiting area are anticipated as elements of this project. Staff has

submitted an application to use 100% of the federal funds available (approximately \$291,534) with the minimum amount of local match (10%).

GACRAA approved a contract with Passero Associates to provide design and professional services on the project. A pre-design meeting with staff was held on April 27, 2009.

A first-step meeting was held with the City on July 16, 2009. Based on the requirements discussed in the first-step meeting, the consultant will prepare a design proposal for consideration by GACRAA.

The consultant has submitted its 90% design document which has been evaluated by staff. The documents have been submitted to the City for permit review and further comment by staff. The site plan will then be submitted to GACRAA by the City for approval. The consultant has addressed comments to the plan made by City staff.

The City has completed its review of the site plan and has submitted it to GACRAA for approval with conditions. Staff recommends GACRAA approve the site plan with the conditions noted at its meeting on December 17, 2009.

GACRAA approved the site plan. Plans are to be completed by February 2, 2010. Bid opening is scheduled for February 25, 2010; construction should begin by April 2010. Final changes to the bid documents are being made; the bid opening has been rescheduled.

4/28/10: The bid advertisement date has been re-scheduled to May 8, 2010. Bid opening will be on or about June 10, 2010.

5/27/10: The project has been advertised for bid. A pre-bid meeting and site visit was held on May 18, 2010. Several contractors and subcontractors were in attendance. Bids are due by 2:00 p.m. on June 8, 2010.

6/30/10: The low bid of \$289,000 was received from Mandese White Construction, Inc., Gainesville, FL and is within budget. Staff recommends a contract be awarded. Construction is anticipated to begin in August and be completed by December, 2010.

08/26/10: Mandese White Construction, Inc. began mobilization activities during the week of August 16. A meeting was held on August 20 with taxicab and limousine operators to describe the queuing location for their vehicles during the construction period. Notice to Proceed has been issued and construction began on August 23, 2010.

9/23/10: Work continues. Site drainage and grading work is nearly complete. The bus and taxi approach lanes are ready for paving. Foundation work for the canopy is underway.

10/28/10: Work continues. The concrete columns and supporting structures have been poured. The pre-fab concrete roof decking is in place. Base course paving of the taxi

and bus lanes is complete. Landscaping and irrigation of the approach lanes are complete.

11/18/10: Work continues. The canopy has been constructed. All concrete work has been completed. Roof work is to be completed by November 12. Final electrical work and completion of the tug drive will begin the week of November 12. The project is expected to be complete by November 30, 2010.

3. Automated Flight Service Center

Lockheed closed the GNV AFSS on July 30, 2007. Staff has contacted AFSS to confirm their intentions for the building. The current lease expires September 30, 2008. FAA Airways Facilities management is considering vacating its current location across the road from UAC and occupying the AFSS building. Staff will prepare recommendations for future use of the building at market rate for presentation to the Facilities and Planning Committee.

A representative from FAA's real estate branch met with Airport staff on April 23, 2008. FAA is proposing to rent approximately 4,353 sq. ft. of the 8,000 sq. ft. building for its Facilities branch. A portion of this (restrooms, locker room/employee lounge) would be available for joint use. FAA Facilities would vacate its existing 1,947 sq. ft. building which it rents from GACRAA at the rate of \$13.22 per sq. ft. FAA currently rents the AFSS building for \$55,600 per year (approximately \$6.95 per sq. ft.). All of the revenue for the facility is passed directly on to the City as the City financed the construction. GACRAA provides building maintenance, grounds keeping and custodial services under the lease for which it receives no compensation. Some of the building mechanical systems, especially HVAC rooftop units, are in need of replacement.

Wall coverings within the building are in need of replacement. The FAA would like the airport to install a floor to ceiling security wall to segregate FAA functions from any other tenant areas. FAA would like to retain joint use of the facility restrooms and employee lounge. Staff is obtaining estimates to construct the security wall. While FAA has need of only a portion of the building, they will consider renting the entire facility if there is sufficient incentive to do so.

Staff is in the process of hiring a local real estate appraiser to prepare a market rent analysis of the AFSS building. The appraisal will assume that all required improvements have been completed and the building is ready for occupancy. The appraisal should be complete by the end of June. The draft appraisal has been completed. Some minor changes to the text have been revisited and the market rent appraisal needs to be adjusted to reflect that the tenant pays for utilities. A copy of the final report will be sent to FAA for consideration. FAA has approved a third option which is to construct a small equipment building on airport property and vacate the AFSS facility completely. Staff held a teleconference with FAA representatives on August 4th to discuss rental options including an extension of the existing lease, rental of part of the existing building or rental of land for construction of a new equipment building. Staff is awaiting a response from FAA on which option they wish to pursue.

Staff anticipates a proposal from FAA to rent approximately 3,144 sq. ft. in the AFSS building for 1 – 2 years at the appraised rate.

FAA submitted a proposal to rent 3,144 sq. ft. of space at the rate of \$36,784.80 per year. Details are being worked out on splitting of utilities. FAA has paid rent for the entire facility for the month of October at the previous rate of \$55,600 per year.

The new local FAA manager, Michael Branner, is still exploring options for relocating the existing office operations into the AFSS building and renting the entire facility; GACRAA will have to upgrade the finishes in the building and the HVAC system.

FAA has decided to follow-through on the previous proposal with minor modifications renting approximately 3,325 sq. ft. for the amount of \$38,904.00 per year. FAA is responsible for all utilities. GACRAA is responsible for building maintenance. FAA will have access to one restroom. A one (1) year lease for 3,325 square feet has been executed retroactive to October 1, 2008. FAA would like a further reduction in space for FY2009/2010. Eventually, the FAA would like to build a small equipment building somewhere on airport property and vacate the AFSS completely.

Staff recommends that a contract to market the building be executed with a local real estate company.

Staff is awaiting a proposal by a local firm to rent the facility prior to signing with the real estate company. A decision/proposal is expected by 10/30/09.

Airport maintenance staff has been cleaning and sprucing up the facility, repair and painting of drywall, replacing floor and ceiling tiles, etc. A contract with Coldwell Banker, which responded to GACRAA's RFP for Real Estate Services has been prepared. Staff recommends GACRAA execute the contract with Coldwell-Banker.

3/25/10: Coldwell-Banker is marketing the facility. Cosmetic improvements to the facility continue as other maintenance duties permit.

4. Consolidated Rental Car Facility and Expanded Ready Return Lot

A \$3.00 Customer Facility Charge (CFC) went into effect August 1, 2005. Initial conceptual design work has been completed. The project scope must be revised in order to fit within the original budget. A meeting with the local rental car representatives was held on April 20, 2007. Only the representative from Hertz attended. Staff has prepared a reduced facility to fit within the original scope of work. A drawing of the revised project site plan has been prepared by RS&H and has been circulated to the rental car companies for comment. Three companies have submitted comments so far and the concept plan will be revised as comments are received.

Staff met with representatives of all rental car companies on June 5, 2008. Staff does not recommend borrowing funds against airline passenger generated CFCs for service center construction at this time. The rental car managers agreed. Staff and rental car managers would prefer to use CFC funds to expand the rental car ready return lot and

improve the rental car counter area. Staff is looking at various options and will submit proposals to the Facility and Planning Committee as appropriate.

The consultant has provided several schematic concepts. Staff has made initial comments and the consultant will submit revised concepts for comment from the rental car companies.

The consultant met with staff and local rental car managers on 4/21/09. The favored concept was reviewed and accepted with some comments. The revised plan will be forwarded to the rental car corporate offices for final comment. A first step meeting will be held in mid-May with the City of Gainesville. After the first step meeting, a contract for design and preparation of bid documents will be developed and submitted to GACRAA for approval in June.

The rental car corporate representatives have made additional comments and the consultant and staff is considering some refinements. The final concept plan will be completed in June 2009.

Concept plans have been completed. A first-step meeting with the City must be scheduled.

The consultant, Passero Associates, has prepared a design proposal based on staff and rental car company comments and first-step meeting with the City. GACRAA approved Task Order # 3 with Passero Associates for design of the facility. Design is now underway.

One hundred percent (100%) concept design and receipt of SJRWMD permit is expected in July / August 2010. Bidding is planned for September with construction to start in October 2010.

4/28/10: A 30% design meeting was held on April 16, 2010 with the consultant. The consultant's report shows that the project design estimates continue to track on budget. A first step permitting meeting with the City is scheduled for April 27, 2010.

6/30/10: Development of the design and site plan continues with the intention of making sure all of the rental car company needs are met.

7/29/10: A 90% design review meeting was held with staff and the consultant on July, 15, 2010. Staging, phasing and security/safety plans were discussed. Final comments were submitted by staff. Key drawing sheets are being prepared for final comments from the rental car companies.

8/26/10: Final comments from rental car companies have been received and are being considered. Drawings have been submitted to the City for site plan permit review.

9/23/10: The consultant is addressing City and St. Johns River Water Management District review comments.

10/28/10: GACRAA consideration / approval of the project site development plan is expected on October 28, 2010. The project is expected to be advertised for bid by December.

5. Expanded Rental Car Ready Lot

Staff met with rental car representatives on June 5th. The local rental car managers prefer GACRAA move forward on expanding the ready-return lot ASAP and give this project priority over the car service center (Quick Turnaround Facility) using CFC funds. Staff will ask one of our consultants to prepare an estimate of construction costs for further consideration.

Representatives of Hertz and Avis/Budget requested a meeting with staff to discuss options regarding CFC funds. A meeting has been scheduled for October 28, 2008.

Staff met with the above mentioned rental car companies to discuss Airport staff's initial concepts for both the ready return lot and the car service facility. The rental car companies are evaluating the concepts and will make comments. Once comments are received, staff will make a recommendation to the Facilities and Planning Committee. A December meeting is anticipated.

Staff met with all rental car companies to discuss a plan to expand the existing National car service facility. Both the rental car companies and GACRAA Facilities & Planning Committee were in favor of this option. Expansion of the ready return lot is still the highest priority for existing CFC funds. The Facilities & Planning Committee has approved hiring a consultant to develop expansion alternatives and prepare cost estimates. The consultant will work closely with the rental car operators. Once an alternative has been selected, staff will submit a recommendation for construction.

The consultant met with Airport staff and local car operators on 2/23/09 to discuss project requirements. Several concepts will be developed after data collection is completed. A first step meeting with the city will follow to discuss city requirements and site permitting.

Staff met with the consultant and rental car operators on 4/21/09 to review concepts drawings for the facility. A favored concept will be sent to the rental car corporate offices for final review. Upon acceptance by the rental car operators and GACRAA, a first step meeting will be held with City staff to review permitting requirements. A design proposal for the facility will be developed after the first step meeting, tentatively scheduled for mid-May.

The first step meeting will be held concurrently with the consolidated rental car service facility, tentatively scheduled for June, 2009.

Staff has received a proposal for design services for the parking lot and the consolidated rental car service facility. Staff is evaluating the proposal and intends to have a recommendation for GACRAA action in October, 2009. GACRAA approved Task Order # 3 with Passero Associates for design of the parking lot. Design is underway.

4/28/10: A 30% design meeting was held on April 16, 2010. A first step permitting meeting with the City is scheduled for April 27, 2010. The project is expected to bid with the Consolidated Rental Car Facility in September 2010.

7/29/10: A 90% design review meeting was held with staff and the consultant on July 15, 2010. Additional comments will be incorporated into the design.

8/26/10: Drawings have been submitted to the City for site plan review.

9/23/10: The consultant is addressing City and St. Johns River Water Management District review comments.

6. ADS-B Installation

Gainesville is one of five sites in Florida to receive new technology that will broadcast traffic information to aircraft.

The tower and antennas have been erected. The security wall and landscaping are complete. Staff is awaiting word from the FAA on when the new facility will be commissioned.

7. Terminal Solar Panel Project

At its meeting on April 21, 2005, the Board heard a presentation from representatives of Gainesville Regional Utilities (GRU) regarding the installation of a solar energy collector system on the roof of the airline terminal building as a demonstration project. The GRU representative indicated that there would be no cost incurred by GACRAA for the installation of the solar panels. At the time, Reynolds, Smith & Hills, Inc., the firm that designed the Terminal Renovation that is currently underway, was approached by GRU and the RS&H architectural staff provided a solution by incorporating the solar panels as part of the design of the roof of the building. The GACRAA Board voted to support the proposed GRU Solar Project at the airport.

At its meeting on September 26, 2007, former Gainesville Mayor Thomas Bussing presented a proposal to install photovoltaic solar panels on the roof of the airline passenger terminal. Mr. Bussing reported that Gainesville Regional Utilities (GRU) is in possession of an array of solar panels that are compatible for use on the roof of the terminal. He reported that he has contacted GRU and the utility is interested in pursuing the project with the approval of GACRAA. Mr. Bussing stated that there should be no cost to GACRAA for the installation of the solar panels. The GACRAA Board voted to support the proposed project and directed staff to communicate the Board's support to GRU and the City Commission.

At its meeting on October 25, 2007, the Board learned that GRU was not as anxious to pursue the project as previously thought. In a reply to the Board, GRU General Manager Karen Johnson stated that the cost to the airport to install the solar panels could be in the range of \$25,000 to \$45,000. The GACRAA Board voted to direct staff to continue to work with GRU to develop a maximum budget of \$45,000 and to

provide more information on installation of the solar project on the roof of the airline terminal.

Staff met with several representatives of GRU to discuss solar project options on February 20, 2008. While GRU is not interested in installing their own array on the terminal roof at this time, representatives did offer information on current rebates and incentives available from GRU and the State of Florida. GRU suggests a 25 KW array be installed as this will maximize the available incentives. GRU offers rebates of \$1.50 per watt. The state has a grant program which will pay as much as \$4.00 per watt up to a maximum of \$100,000. A 25 KW array will maximize the state contribution. State funds for FY07-08 are currently obligated. Grant funds for FY08-09 are available on a first come, first served basis. State funds are not guaranteed and cannot be applied for until the system has been installed. Therefore, there is some risk to GACRAA. Federal incentives are in the form of a 30% tax credit and would only apply if GACRAA contracts with a private third party to own and operate the solar panel array. Current costs for photovoltaic installations average \$8-\$9 per watt. Cost to GACRAA for a 25 KW installation, after incentives, could be as low as \$62,500. Staff will further explore options and financial payback. Staff noted that solar electric power generation at the Airport would allow GACRAA to save on utility bills. Those savings would allow GACRAA to spend more resources on Airport operations and capital needs.

Staff has met with a representative of FDOT and has requested FDOT assistance to complete the project. A possible Phase II of the project (storage batteries) might provide additional and more reliable emergency power in the event of a natural disaster or prolonged power outage. FDOT has indicated initial support of an FDOT funded pilot project. (Typical FDOT aviation grants are at the 50% level. Pilot projects can be funded up to 100%) The estimated cost of a 170+ KW array (not including storage batteries) is approximately \$1.6 million. FDOT has programmed funding of \$175,000 in FY2010, \$1 million in FY2011 and \$500,000 in FY2012. Funds for engineering of the project could be received as early as July 1, 2009.

Staff is examining options to move forward with engineering of the project as soon as FDOT funds are secured. Staff will present a recommendation to the Facilities & Planning Committee in the future.

Staff is preparing a Design/Build RFP as previously approved by GACRAA. The desired system would be modular and expandable. The project is to be completed in three phases. Size, scope and schedule of each phase would coincide with the release of FDOT funds. Each phase would include design/build of a completely functional system. Phase 1 would begin with the anticipated release of grant funds after July 1, 2009.

The draft design-build RFP and construction contract are nearly complete. Staff is working to identify a qualified consultant to review the design-build documents and provide design review and professional construction phase services.

Staff received the state grant officer of \$175,000 for the Terminal solar photovoltaic panels design and construction, Phase 1. No local match is required. GACRAA accepted the grant at its November 19th Board meeting. (Refer to Resolution 10-003.) Staff is developing design-build specifications for approval by FDOT.

Staff has completed a draft design/build specification. Staff has met with Passero Associates and has requested a proposal to review the document and recommend changes and assist GACRAA in the selection process and provide construction phase services. At this time, power is expected to be purchased by GRU under a net metering arrangement with an excess purchased at the regular retail rate. GRU's Feed-in-Tariff program has been closed to new applicants for some time and the program is committed through 2016. Staff recommends efforts to encourage GRU to allow public agencies that were in a position to sign an initial contract for the F.I.T. last year to join the program, particularly when private or other entities' projects drop out.

3/25/10: An RFQ for prequalification of solar contractors is being prepared and will be issued in April. Final comments to the RFP and contract specifications are being incorporated into the project documents by the consultant. Proposals from pre-qualified contractors are expected in late June or July of 2010. Construction is anticipated to begin in September.

4/28/10: The Request for Statements of Qualifications from solar design-build contractors was advertised on April 25, 2010. Responses are due back by May 21, 2010. A meeting was held with the consultant on April 16, 2010 to finalize the RFQ documents. Proposals from pre-qualified design builders are still expected in late June or early July.

6/30/10: Staff believes that although many qualified contractors responded to the SOQ request, some respondents did not fully understand the minimum qualification requirements. In order to move the project along and better communicate the Airport's requirements, a stand alone public RFP will be issued at the earliest possible time. Staff and our consultant are making revisions to the final RFP document with the intent of advertising the project by mid-July.

7/29/10: The formal RFP was advertised on July 13, 2010. A pre-proposal conference and site tour for interested parties was held on July 20, 2010. Approximately thirty-one (31) firms were in attendance. Proposals are due on August 16, 2010.

8/26/10: Seven (7) proposals were received on August 16. Staff and the consultant have reviewed the proposals and recommend awarding a contract to Solar Impact, Inc., Gainesville, FL.

9/23/10: Contract was award to Solar Impact on 8/26/10. Staff received FDOT concurrence. Contract documents are in the process of being executed. Notice to Proceed is expected to be issued in early October. Roof preparation is anticipated to be completed by late October.

10/28/10: Pre-construction conference with the contractor and other stakeholders has been scheduled for November 4th. Notice to Proceed is expected to be issued on November 4, 2010. Contract time for completion is 240 days.

11/18/10: The pre-construction meeting was held on November 8, 2010. Official Notice to Proceed is scheduled for November 14. The contractor has taken the liberty of ordering the solar panels to keep his place in line and avoid delays. Installation of the panels will begin in January 2011. The contractor is preparing a detailed schedule with all major milestones. Staff will apply for the GRU Feed-in-Tariff Program in January.

8. General Aviation Apron Rehabilitation Project

The project is now in the design phase. A meeting is planned with major GA tenants to assist in development of a new parking and tie down plan. The project has been approved for 100% funding under the American Recovery and Reinvestment Act of 2009 (stimulus funding). GACRAA pre-approved acceptance of a \$2.4 million grant on March 26, 2009. Bid opening for the project is scheduled for May 20, 2009. Tentative bid award is anticipated at the May 28, 2009 GACRAA meeting. An application is to be submitted to the FAA by June 1, 2009. A grant offer is expected before June 15, 2009.

The low bidder for the project is John C. Hipp Construction of Alachua, FL. Their bid was within the engineer's estimate. Staff recommends award to John C. Hipp Construction for bid schedules A, B, C, D1 and E1 in the amount of \$1,951,779.10, subject to FAA concurrence and final execution of a grant agreement with the FAA.

Bid schedules F2 and F3 included repaving (mill and overlay) of a portion of the commercial apron. GACRAA has approved this work for inclusion in its 2009 AIP entitlement request. Staff recommends awarding these two items also to the low bidder, John C Hipp Construction, subject to FAA approval and final execution of an AIP grant.

A required pre-construction meeting was held with FAA on July 29, 2009. Staff expects the federal stimulus grant offer (ARRA) to be received on July 31 and executed by GACRAA and the City the week of August 3rd. Notice to Proceed on the project is expected to be issued on August 10th. A meeting was held with major GA tenants to discuss the project schedule on August 14th.

The FAA grant was fully executed on August 12, 2009. Notice to Proceed was issued to the contractor on August 17, 2009. The contractor has 180 days to complete the work and has begun mobilizing. The first day of active construction is anticipated to be September 28, 2009.

Work began on September 28, 2009. The apron around T-Hangars I and J has been milled and repaved. Poor pavement on the north ramp has been milled and repaving is to be completed by October 31, 2009. WWII concrete on the main GA apron has been removed and excavation continues in preparation for new asphalt pavement section.

North ramp paving (Phase 3C) is now complete. Seal coat work will start in this area on November 30th. Excavation in front of Gator Aviation Services is scheduled to start on December 4th. Work will continue 24/7 on this area. All work, including repaving is scheduled to be complete on Tuesday, December 8. Paving of the main section of the GA Apron will begin approximately December 6th and be complete by December 8th. Seal coat and final line painting in this area will occur in January.

It is suspected that much of the existing soil / materials excavated for the rebuilding of the apron adjacent to the WWII hangar may be contaminated with petroleum products from an old release. The soil / materials have been isolated and properly stored on site. The material has been subjected to further testing and staff is awaiting the results. Options for disposal will be discussed with the DEP. The apron section in front of Southeast Air Charter was completed and the first lift of pavement on the balance of the GA apron was placed the week of December 7th. Paving should be completed the week of December 14th. The sealcoat portion of the project has experienced delays due to rain. Staff is trying to minimize disruptions to our tenants.

Soil testing results have not yet been received. Seal coating work continues after being delayed in late December and early January due to rain and cold temperatures. Seal coat work in the sunshade area was completed the week of January 18th. Work continues; the latest “two-week look ahead” will be provided.

The main GA apron and all GA pavements are complete with the exception of the north T-Hangar areas. Work in this area is to be completed the week of February 22nd, weather permitting.

3/25/10: Staff has asked the contractor to submit final invoicing for all work in hopes of closing the contract out. Staff is considering options on further testing and if needed, disposal of staged soils and will submit a request to FAA for funding, if necessary, once the best course of action is determined.

4/28/10: Final invoicing from the contractor has been received and is being evaluated by our consultant and staff. All bid work has been completed. A final inspection with FAA was completed and the work was accepted. Some minor warranty work has been completed since project acceptance.

7/29/10: Possible additional warranty and/or final acceptance work is being evaluated by the consultant. Staff met with FDOT engineers and scientist from the FDOT Materials Testing Lab on July 21, 2010. FDOT is affording the airport the services of these experts to help determine what is causing the issues on the GA ramp. Testing should begin by mid August and test results should be available in early September.

9/23/10: FDOT cut additional core samples on August 24 and results should be available this week. The material manufacturer/installer has offered an extended warranty; details are being worked out.

11/18/10: The Airport's consultant and the contractor have completed the final project invoice based on as-built quantities. The amended warranty has been received and

final payment and grant close-out are expected by late December or early January 2011.

9. Taxiway A Pavement Rehabilitation Project – Phase I

This project is currently in the design phase. Staff plans to bid the project in May in order to submit a grant application to the FAA in June.

FAA requires an amendment to the Airport Master Plan addressing the future relocation of TW A prior to grant approval. Staff is working to prepare the master plan amendment / update. The Airport Master Plan Draft amendment is approximately 30% complete and should be completed in December for GACRAA and FAA review.

GACRAA approved the proposed Airport Master Plan amendment/update in December 2009; the consultant is preparing the final draft for submission to the FAA.

4/28/10: The Airport Master Plan Update has been submitted to FAA for approval. The consultant has completed 100% design documents and will submit to FAA and staff on April 30, 2010 for final review. The project is scheduled to bid in mid-May, subject to FAA funding and approval.

5/27/10: The FAA approved the Master Plan Update and requested changes to the ALP on May 17, 2010. The project has been advertised for bid. A mandatory pre-bid meeting with interested contractors is scheduled for May 25, 2010. Bids are due by 3:00 p.m. on June 17, 2010.

6/30/10: The bid opening was rescheduled and bids were opened on June 23, 2010. The low bid was below the engineer's estimate. Staff recommends award to the low bidder subject to FAA funding and approval. Staff will submit an FAA grant application in early July. Funding for construction is anticipated to be available after October 1, 2010.

7/29/10: Staff is awaiting word as to whether any 2010 FAA Discretionary Funds will be available for the project. If not, the project will be moved to FY2011.

11/18/10: Staff has scheduled a meeting with FAA on November 23, 2010 to discuss FY2011 funding of the project.

10. Wildlife Hazard Study and Wildlife Management Plan

A Request for Statements of Qualifications to solicit the services of an FAA qualified airport wildlife biologist has been advertised. The services to be complete performance of an Airport Wildlife Assessment in accordance with FAA Advisory Circular (AC) 150/5200-36 and the preparation of an Airport Wildlife Hazard Management Plan (WHMP). The training of Airport employees regarding control measures and responsibilities under the WHMP is also a service to be provided. Statements of Qualifications are due Tuesday, May 19, 2009. Staff anticipates funding up to 95% of this project with an FAA AIP FY09 Entitlement grant.

Seven (7) firms responded to the Request for Statements of Qualifications. Staff recommends the selection of Environmental Resource Solutions, Inc., Jacksonville Beach, FL subject to successful contract negotiations, FAA approval and execution of an AIP grant.

The final contract has been prepared. Staff is awaiting issuance of the FAA Grant offer, which is expected by September 7, 2009.

The FAA Grant offer (AIP 30-2009) was received on September 17, 2009 and accepted and returned on September 22, 2009.

The contract was executed and Notice to Proceed was issued on November 5, 2009. FAA has approved the proposed contract for the 1 year long Wildlife Hazard Assessment, Phase 1. Once the assessment is complete, the FAA will determine if a Wildlife Hazard Management Plan is required. A pre-study kickoff meeting was held with staff, the consultant and the FAA on November 5th. The study will begin in December and last approximately 1 year.

Required training of airport operations and maintenance employees on wildlife hazards and mitigation was completed on January 22, 2009. The consultant also has given its quarterly progress report and findings. The study continues.

4/28/10: The next quarterly review meeting with the consultant has been scheduled for May.

6/30/10: Preparation of an FAA approved Wildlife Hazard Management Plan is anticipated. The cost of the plan is estimated to be \$21,262. Staff recommends approval of an FAA AIP application to fund 95% of the cost of the plan. Special FAA funds are available for this purpose. Submittal of the grant application is anticipated by early July with the funding available beginning October 1, 2010.

7/29/10: FAA Grant Application has been submitted and staff is awaiting notice from the FAA regarding a grant award.

9/23/10: FAA wishes to defer funding of the Wildlife Management Plan until the assessment is fully complete. FY2011 funding is anticipated.

10/28/10: The final wildlife survey/site visit is scheduled for November 2010. The draft FAA report will be completed in January 2011.

11. Airport Wildlife / Security Fence – Phase I

URS Corporation has submitted Task Order # 5 for design of a New Perimeter Security Fencing and Wildlife Fencing project (Agenda item # 6 – 4/23/09). An anticipated FAA FY09 AIP Entitlement grant is expected to fund design and construction of the project's base bid, the installation of a new 10' high wildlife fence around the vegetated wetlands on the eastern perimeter of the airport. Additional work may be accomplished with FAA FY09 AIP discretionary funding, if approved.

The project is now in design phase and the bid opening is tentatively scheduled for July 22, 2009.

Five (5) bids were received on July 28, 2009; staff and URS Corp. will review the bids and present a recommendation to the Board at its meeting on July 30.

Bids were received and a contract will be awarded to the low bidder upon receipt of an FAA Grant offer. The FAA Grant offer is expected by September 7, 2009.

The FAA Grant offer (AIP 30-2009) was received on September 17, 2009 and accepted and returned on September 22, 2009. Staff recommends award to the low bidder, Long Fence Co., Inc. of Atlanta, GA for bid schedules A, C, D, F G and modified/reduced bid schedule B. This award is commensurate with the funding/scope awarded by FAA.

GACRAA awarded the contract to Long Fence Co., In as recommended by staff. It is anticipated that contracts will be executed by November 30, 2009. A pre-construction meeting has been scheduled for November 30th. Staff plans to issue a Notice to Proceed directly thereafter. The contractor has up to sixty (60) calendar days to complete mobilization and being construction. The total time for completion is 150 days from Notice to Proceed.

The contractor is preparing a completion schedule for approval by the consultant and has begun mobilizing. Construction is expected to begin in late January.

Construction is underway. Fencing and related materials have been delivered. Trenching for new fence posts and buried fence apron is underway. Approximately ¾ mile of trench on the east side of the airport has been completed.

3/25/10: Contractor continues to install fence fabric along the east boundary of the Airport. Approximately 2,300 feet of fence has been installed as of March 17, 2010. All fence posts in Bid Schedule A (4,300 L.F.) have been installed. Installation of underground fiber optic cables for new electric gate (# 38) and new gate controls and security camera at the Fuel Farm is underway.

5/27/10: All fencing and gates have been installed. Some minor access control equipment is yet to be installed. A formal walk-through of the project was held on May 21, 2010 and the project was deemed substantially complete. A punch list for final completion has been developed.

6/30/10: The contractor is working to complete all punch-list and change order items. Staff anticipates final FAA closeout in August.

9/23/10: All punch list items are complete. Staff is awaiting the final pay request from the contractor and the consultant. The project will be closed out as soon as all required documentation is received.

12. Airport Wildlife / Security Fence Project – Phase II and Miscellaneous Airport Security Equipment Project

The current scope includes replacement of all fences not upgraded or replaced in Phase I, as well as new gate operators, access control devices and additional CCTV camera capability. Staff has scheduled a meeting with the FAA on November 23, 2010 to discuss the project and GACRAA's proposed FY2011 funding request. FY2011 grant pre-applications to the FAA are due by December 3, 2010.

13. Gum Root Park Property Management MOU

City staff from the Nature Operations Division (NOD) has submitted a conceptual idea and Gum Root Park Land Management MOU for review by airport staff, attorney y and Board. A brief outline of the MOU will be given at the July 30th GACRAA meeting to discuss the Board's desire to advance the MOU.

The GACRAA Board gave direction to advance the preparation of an MOU with the City to use limber proceeds for land management activities on the Gum Root property as well as preparation of bid documents, permitting efforts and removal of trees on airport property, as needed.

14. Taxiway E Rehabilitation

FDOT has withdrawn the previously programmed FY2010 funding of \$100,000 for design of Taxiway E rehabilitation on JPA # 40451849401. The reduction in funding is required to balance the FDOT work program and meet the 2009 Legislative budget. If the state's economy improves, FDOT may be able to add the project back into an outer year work program.

FDOT has released funding for taxiway design. At the request of staff, FDOT has issued the grant for design of Taxiway C instead and recommends acceptance by GACRAA (please refer to Resolution 10-004). The cost estimate for Taxiway E rehabilitation is presently \$4.2 million. Construction will either need to be deferred until FAA discretionary funds can be secured or be completed in phases, which will impact cost. It is anticipated that this project will not compete well for FY10 discretionary funds. Taxiway C pavement is in significantly poorer condition, particularly in the center, load bearing sections. Rehabilitation of T/W C can be completed using one (1) year of FAA entitlement funds, depending upon the design alternate chosen. Also, the FDOT grant will cover less than 1/3 of the estimated cost for T/W E design, with the remaining 2/3 to be funded by GACRAA until FAA funds are received. Staff therefore recommends utilizing available FDOT funds for T/W C design and utilizing the first available FAA entitlement funds to complete the project. Staff will continue to pursue FAA discretionary funds for design and construction of T/W E. Staff also recommends applying for FY2010 funds for initial geotechnical investigation, examination of various design alternatives, including concrete "white topping" overlay, and detailed cost estimates for various alternatives.

The consultant has submitted a task order for preliminary design and cost analysis for consideration. Staff recommends approval of the task order by GACRAA, subject to FAA approval, FAA funding and legal review.

3/25/10: The project is awaiting FAA funding.

15. Taxiway C Rehabilitation

Taxiway C is in need of rehabilitation. URS has submitted a task order for design and bid award phase services for Board consideration. Staff recommends approval of the task order by GACRAA, subject to FDOT and FAA approval, and legal review.

Advanced funding for design has been received by FDOT. The task order was approved by GACRAA and has been reviewed by all parties and executed. Design is now underway. Construction funding is not likely until 2011.

3/25/10: Geotech/pavement borings were accomplished on March 16th. Survey work began the week of March 15, 2010.

4/28/10: The consultant has completed 100% design documents and will submit to FAA and staff for approval on April 30, 2010. The project will be ready to bid in mid-May subject to FAA funding and approval.

5/27/10: The project has been advertised for bid. A mandatory pre-bid meeting with interested contractors is scheduled for May 25, 2010. Bids are due by 11:00 a.m. on Thursday, June 17, 2010.

6/30/10: The bid opening was rescheduled and bids were opened on June 23, 2010 at 3:00 p.m. The bids were below the engineer's estimate. Staff recommends award to the low bidder subject to FAA approval and funding. Staff anticipates submitting an FAA grant application in early July. It is hoped FAA funding for construction will be available after October 1, 2010. This project will require approval for FAA discretionary funds.

7/29/10: The FAA Grant Application has been submitted. Staff is awaiting notice of a grant offer from FAA.

9/23/10: The FAA Grant Offer was received and accepted by GACRAA and the City of Gainesville. Notice of Award has been issued to the contractor and contract documents are being distributed for execution. Notice to Proceed is expected to be issued in October.

10/28/10: Contract documents have been executed. A pre-construction conference with FAA, the contractor, GACRAA and other stakeholders has been scheduled for November 5th. Contractor's Notice to Proceed is expected to be issued on November 5, 2010. The contract time for completion is 119 calendar days.

11/18/10: The pre-construction meeting was held on November 8, 2010. Staff and the consultant are making revisions to the phasing plan to address FAA comments. Notice to Proceed was issued to the contractor on November 8, 2010. Work is expected to begin after an initial thirty (30) day mobilization period. The contractor is preparing a detailed schedule for approval.

16. Rehabilitation of South Airfield Lighting Vault and Miscellaneous Airfield Lighting Improvements

Staff recommends use of FY2010 FAA entitlement funds to rehabilitate the existing vault building, replace older constant current regulators, install new control relays in the vault and new lighting controls in the Air Traffic Control Tower and other related improvements. A detailed scope of work and cost estimate is being developed. Consultant selection and proposed task order is expected by January of 2010.

A pre-application for the project was submitted to the FAA on January 7, 2010. Ninety-five percent (95%) of the project costs are anticipated to be funded by the FAA, up to two and one-half percent (2.5%) by FDOT and two and one-half percent (2.5%) through PFC collections upon approval of the Airport's PFC program. The consultant has submitted a task order to staff. Staff has negotiated the task order terms and recommends GACRAA approve Task Order # 13 subject to legal review and FAA approval. The project is expected to be designed and bid by June / July to meet FAA's FY2010 funding cycle.

The task order has been approved by all parties and executed. Design is now underway.

3/25/10: 75% design review documents have been completed. Staff is reviewing the documents and generating comments. A design review meeting with the consultant is scheduled for March 24, 2010.

4/28/10: The consultant has completed 100% design documents and will submit to FAA and staff for approval on April 30, 2010. The project will be ready to bid in mid-May subject to FAA funding and approval.

5/27/10: The project has been advertised for bid. A mandatory pre-bid meeting with interested contractors is scheduled for May 26, 2010. Bids are due by 2:00 p.m. on June 17, 2010.

6/30/10: Bids were rescheduled and opened on June 23, 2010. Staff recommends award to the low bidder, subject to receiving FAA funds and approval. Staff will submit an FAA grant application in early July. FAA funding for construction is anticipated to be available after October 1, 2010.

7/29/10: The FAA Grant Application has been submitted. Staff is awaiting notice of a grant award from FAA.

10/28/10: Contract documents have been executed. A pre-construction conference with FAA, the contractor, GACRAA and other stakeholders has been scheduled for November 5th. Contractor's Notice to Proceed is expected to be issued on November 5, 2010. The contract time for completion is 270 calendar days.

11/18/10: The pre-construction meeting was held on November 8, 2010. Formal Notice to Proceed was issued to the contractor on November 8, 2010. Work is anticipated to begin in February after shop drawings have been approved and

equipment and materials are received. The contractor is preparing a detailed schedule for approval.

17. Airport Marketing Task Force

3/25/10: The Airport Marketing Task Force is a regional initiative being organized with the help of area Chambers and business leaders to educate and urge local businesses, governments and non-profits to adopt a “buy local” element in their travel policies. The initial program is anticipated to last one (1) year. Gainesville Regional Airport’s frequent fliers, “Road Warriors”, will participate on the task force and will assist in arranging one-on-one or small group meetings and the aforementioned local groups. These visits will provide an opportunity for two-way education. Road Warriors will share the “buy local” message and explain how the airport impacts area businesses and the local economy. Information provided by businesses, governments and non-profits will help airport staff prepare for future airline presentations. The first meeting of the task force is scheduled for March 23, 2010.

4/28/10: The first meeting of the task force was held on March 23, 2010. A good representation of area employers, frequent fliers and economic development agencies were represented. The task force members were enthusiastic about the program. Members will be make visits to area employers to ask them to adopt a “buy local” travel policy. A draft travel policy has been created for their use as well as a simplified presentation. A list of more than 100 large companies and organizations has been created and distributed for comment. Informational press releases and opinion editorials are being prepared for advance notification of the effort.

5/27/10: Both Chambers of Commerce have approved sending out information about the Task Force and will be sending out copies of the sample travel policy by the week of May 31, 2010 to all of their members. The Task Force is proceeding to meet with individual companies.

7/29/10: Visits have been made to several companies and organizations to discuss the “Buy “Local” travel policy. The next meeting of the task force is planned for late August.

8/26/10: Due to conflicts, the task force meeting scheduled for August 24 will be re-scheduled to mid-September. Staff is busy with marketing outreach and preparing and implementing an advertising program for American Airlines. Staff is also preparing a Small Community Air Service Development Grant application for marketing assistance funds. Grant applications are due on August 27, 2010.

9/23/10: Staff recently met with multiple representatives (Finance, Operations and Sales Depts.) from ClosetMaid in Ocala and also InterMed and AxoGen, Inc. in Alachua. Ron Barnwell, Heart of Florida executive director, and Michelle Danisovszky met with officials at Central Florida College; CFC sent the Low Fare Alert link to all of their faculty and staff. All were receptive to our efforts and were willing to educate staff on the benefits of flying GNV and the cost comparison. Allan Penksa gave a presentation about the initiative to all of the Human Resources representatives at UF (about 50 people).

10/28/10: This initiative was temporarily interrupted due to the departure of Michelle Danisovszky. New meetings will be scheduled by Laura Aguiar as soon as possible.

18. American Airlines / American Eagle

Staff has met with key companies and organizations in the area to talk about the new air service. Kathy Cargile, American Airlines marketing representative, and Michelle Danisovszky have met with AvMed, UF, UAA, Shands, travel agents, Gainesville Chamber of Commerce, Alachua County Visitors & Convention Bureau and others including media outlets in the area. Plans are underway for the inaugural event to be held on Friday, October 1 at noon.

10/28/10: The inaugural event was very successful by all accounts. Staff prepared and entered a float in the UF Homecoming Parade with the theme "Gainesville Regional Airport and American Eagle Airlines Celebrate the Worldwide Gator Nation". Allan Penksa and new American Eagle Airlines marketing representative Francisco Porras met with UF's student government president on October 14 to discuss mutually beneficial marketing opportunities to reach UF students and their families living in South Florida.

11/18/10: Staff is refining its advertising program and developing ads to be funded through the U.S. DOT Small Community Air Service Development Program Grant.

19. Terminal Building Renovation – Phase III

Staff has scheduled a meeting with GACRAA's Facilities & Planning Committee on October 27th to further discuss future terminal improvements that were not completed in Phase II due to available funding. Future desired improvements include additional sterile area restroom capacity, including family/unisex restroom and expanded ladies room, sidewalk and accessibility improvements, new airline and rental car counter shells, energy efficient storefront glass, energy saving HVAC and exterior lighting improvements, landscaping and other aesthetic improvements. Staff's goal is to begin design in early 2011 to make use of available FY2011 and 2012 FAA entitlement funds and / or Passenger Facility Charge funds.

11/18/10: Staff has scheduled a meeting with FAA on November 23, 2010 to discuss future terminal work and the revisions/additions to GACRAA's PFC program needed for funding.

20. Terminal Solar Photovoltaic Project – Phase II

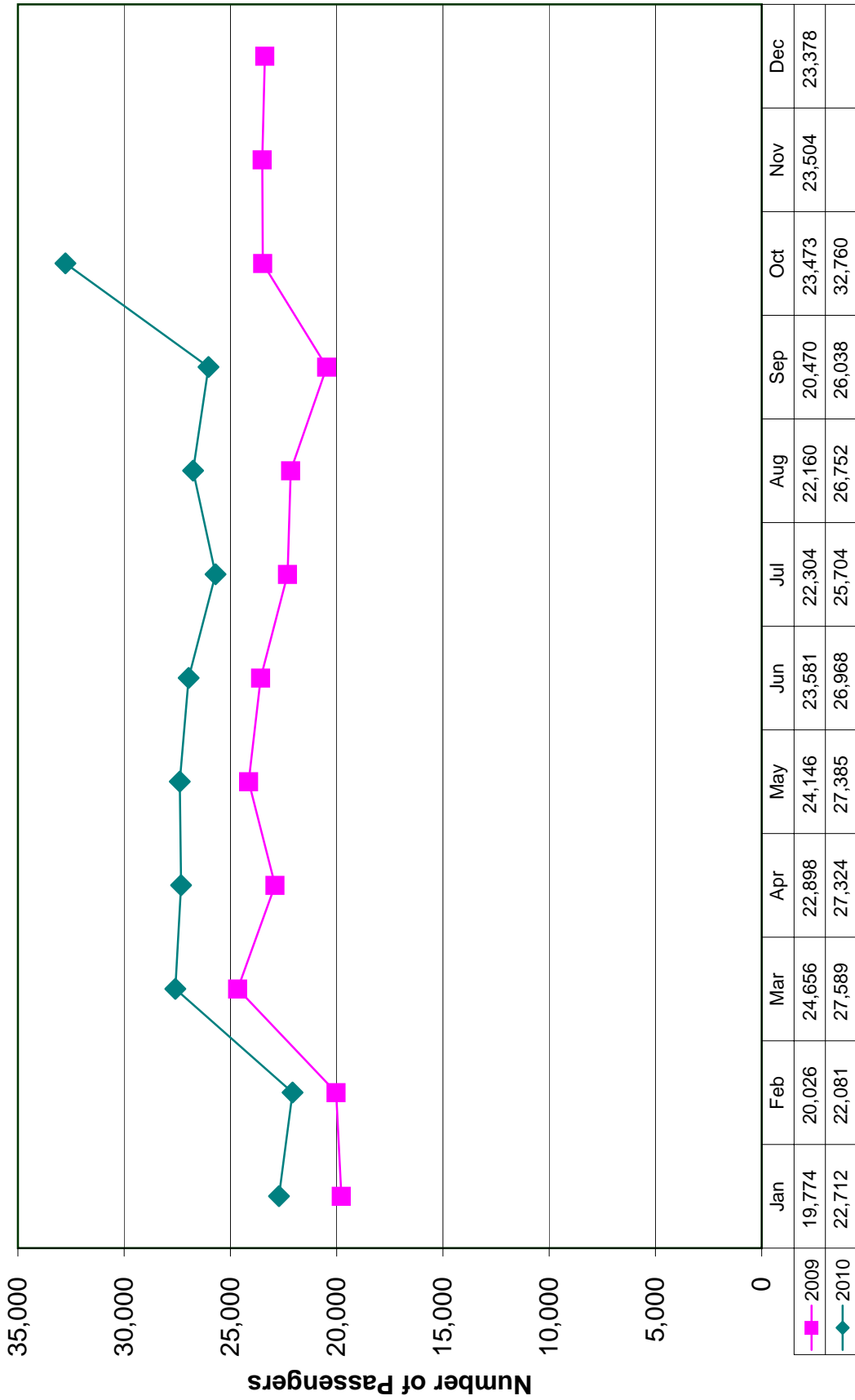
Staff met on October 25th to further refine the Phase II scope of work and required consultant services. It is anticipated that Phase II will be a design-bid-build project. Based on expected funding, the base bid will include approximately 200 KW of solar power capacity on the existing angled roof structures with an add alternate for approximately 20 KW additional solar panel capacity. The final amount of available solar power will depend upon available grant funding to be determined by July 1, 2011. Staff expects to submit a proposal for design services to GACRAA for approval in January 2010. Staff will submit an application to GRU for Solar Feed-in Tariff in mid-January. GRU limits the project size to 300 KW.

Gainesville Regional Airport
Air Traffic Volume and Fuel Flowage
For the Month Ending October 31, 2010

	Actual 10/31/10	Prior 10/31/09	% Change Over Prior	F-YTD 10/31/10	F-YTD 10/31/09	% Change Over Prior
Air Traffic Volume Report						
Passengers						
Regional Carriers						
Deplaned	16,452	11,879	38.50%	16,452	11,879	38.50%
Enplaned	15,976	11,436	39.70%	15,976	11,436	39.70%
Totals	32,428	23,315	39.09%	32,428	23,315	39.09%
Non-Scheduled (Charter)						
Deplaned	166	79	110.13%	166	79	110.13%
Enplaned	166	79	110.13%	166	79	110.13%
Totals	332	158	110.13%	332	158	110.13%
Totals (All-Types)						
Deplaned	16,618	11,958	38.97%	16,618	11,958	38.97%
Enplaned	16,142	11,515	40.18%	16,142	11,515	40.18%
Totals	32,760	23,473	39.56%	32,760	23,473	39.56%
Cargo						
Air Freight						
Deplaned	15,909	20,506	(22.42%)	15,909	20,506	(22.42%)
Enplaned	422	290	45.52%	422	290	45.52%
Totals	16,331	20,796	(21.47%)	16,331	20,796	(21.47%)
Air Express						
Deplaned	0	22	(100.00%)	0	22	(100.00%)
Totals	0	22	(100.00%)	0	22	(100.00%)
Total Cargo	16,331	20,818	(21.55%)	16,331	20,818	(21.55%)
Tower Operations (Numbers)						
Air Carrier (60+Seats)	129	16	706.25%	129	16	706.25%
Commuter/Taxi(Under	753	828	(9.06%)	753	828	(9.06%)
Cargo Carrier	17	17	0.00%	17	17	0.00%
Gen. Aviation	4,761	4,331	9.93%	4,761	4,331	9.93%
Military	1,009	647	55.95%	1,009	647	55.95%
Totals	6,669	5,839	14.21%	6,669	5,839	14.21%
Fuel Flowage Report (Gallons)						
General Aviation						
Jet A	63,384	70,603	(10.22%)	63,384	70,603	(10.22%)
AvGas	16,174	14,403	12.30%	16,174	14,403	12.30%
Total General Aviation	79,558	85,006	(6.41%)	79,558	85,006	(6.41%)
Airlines Jet A	135,487	126,230	7.33%	135,487	126,230	7.33%
Military Jet A	15,422	18,850	(18.19%)	15,422	18,850	(18.19%)
Total Fuel Flowage	230,467	230,086	0.17%	230,467	230,086	0.17%

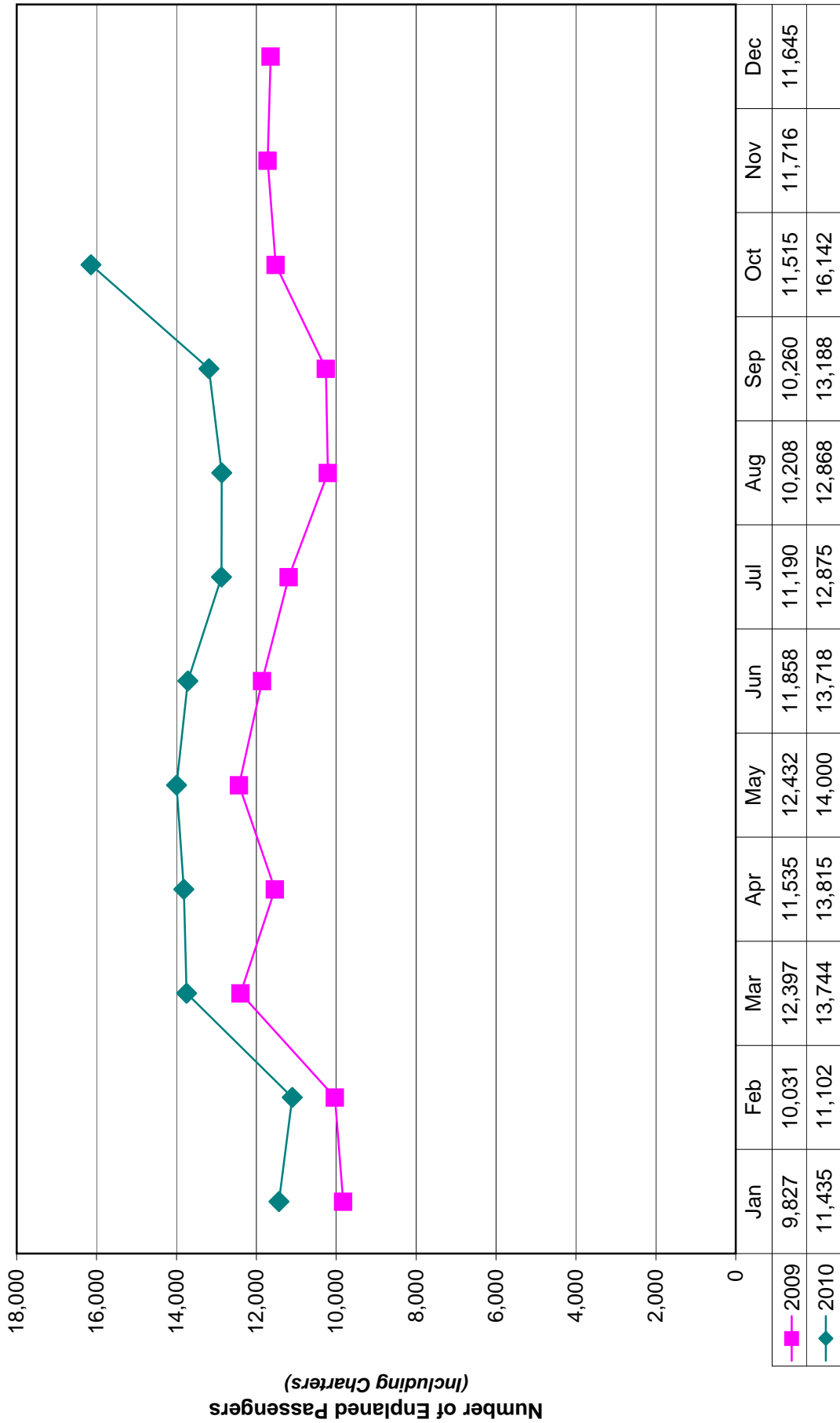


Passenger Traffic by Month October 2010



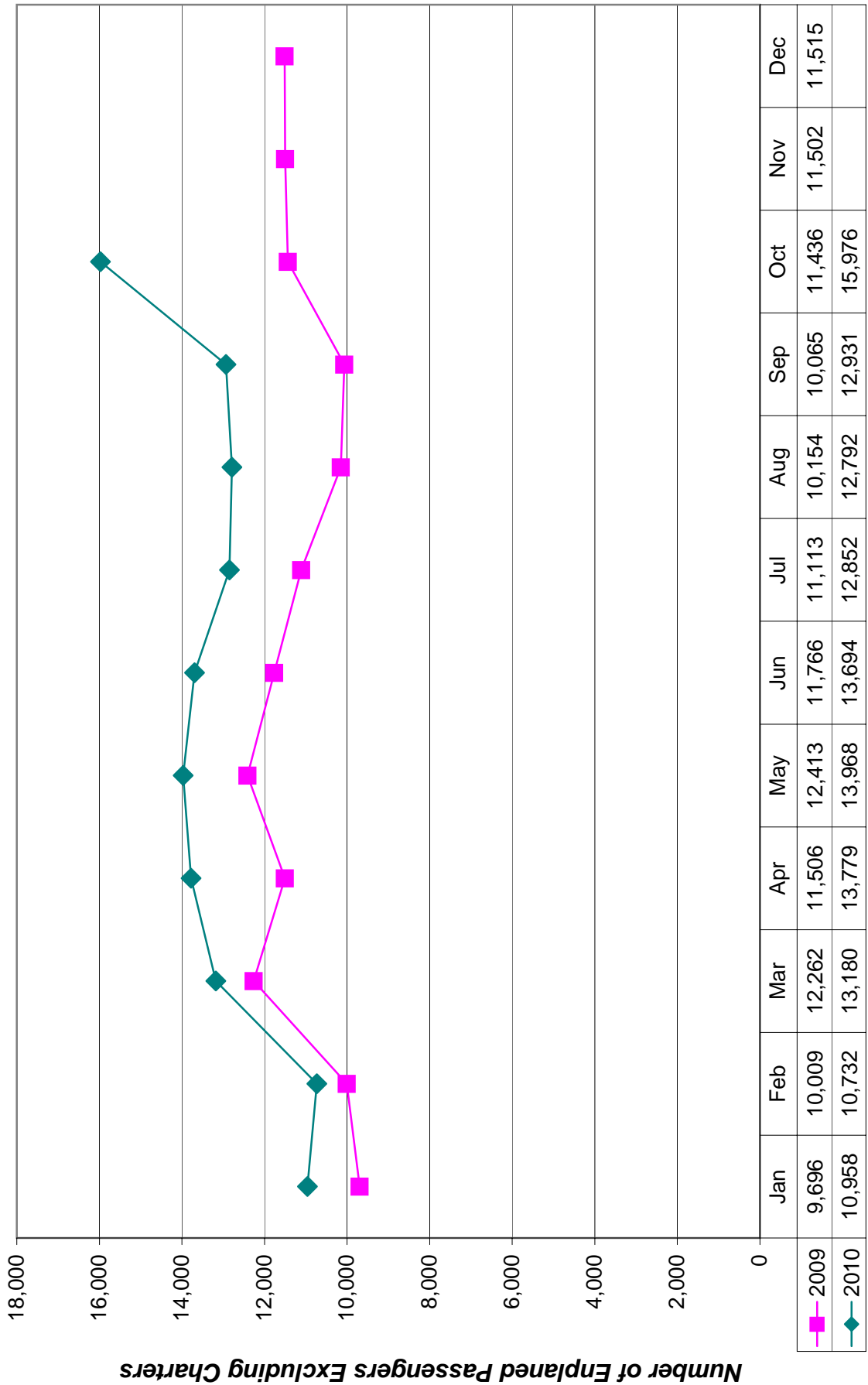


Enplanements by Month
Including Charters
October 2010





Enplanements by Month Excluding Charters October 2010



Gainesville Regional Airport

Scheduled Commercial Passenger Traffic Load Factors
For the Month Ending October 31, 2010

	Total Passengers	Total Load Factor	F-YTD Total Passengers	F-YTD Load Factor
Airlines:				
Atlantic Southeast Airlines: (Delta Connection)				
Load Potential	9,720.00	100.0%	9,720.00	100.0%
Arriving	9,050.00	93.1%	9,050.00	93.1%
Departing	8,987.00	92.5%	8,987.00	92.5%
Total Passengers for the Month	18,037.00	92.8%	18,037.00	92.8%
Mesa Airlines: (US Airways Express)				
Load Potential	5,700.00	100.0%	5,700.00	100.0%
Arriving	5,217.00	91.5%	5,217.00	91.5%
Departing	4,851.00	85.1%	4,851.00	85.1%
Total Passengers for the Month	10,068.00	88.3%	10,068.00	88.3%
American Eagle: (American Airlines)				
Load Potential	4,096.00	100.0%	4,096.00	100.0%
Arriving	2,185.00	53.3%	2,185.00	53.3%
Departing	2,138.00	52.2%	2,138.00	52.2%
Total Passengers for the Month	4,323.00	52.8%	4,323.00	52.8%
Totals for All Airlines				
Load Potential - Enplaned	19,516.00	50.0%	19,516.00	50.0%
Load Potential - Deplaned	19,516.00	50.0%	19,516.00	50.0%
Load Potential - Total	39,032.00	100.0%	39,032.00	100.0%
Total Passengers	32,428.00	83.1%	32,428.00	83.1%

Gainesville Regional Airport

Scheduled Commercial Passenger Traffic Load Factors
For the Month Ending October 31, 2009

	Total Passengers	Total Load Factor	F-YTD Total Passengers	F-YTD Load Factor
Airlines:				
Atlantic Southeast Airlines: (Delta Connection)				
Load Potential	9,750.00	100.0%	9,750.00	100.0%
Arriving	7,768.00	79.7%	7,768.00	79.7%
Departing	7,634.00	78.3%	7,634.00	78.3%
Total Passengers for the Month	15,402.00	79.0%	15,402.00	79.0%
Mesa Airlines: (US Airways Express)				
Load Potential	5,300.00	100.0%	5,300.00	100.0%
Arriving	4,111.00	77.6%	4,111.00	77.6%
Departing	3,802.00	71.7%	3,802.00	71.7%
Total Passengers for the Month	7,913.00	74.7%	7,913.00	74.7%
Gulfstream/Continental Connection:				
Totals for All Airlines				
Load Potential - Enplaned	15,050.00	50.0%	15,050.00	50.0%
Load Potential - Deplaned	15,050.00	50.0%	15,050.00	50.0%
Load Potential - Total	30,100.00	100.0%	30,100.00	100.0%
Total Passengers	23,315.00	77.5%	23,315.00	77.5%
Gulfstream/Continental Connection - Tampa Route				
Gulfstream/Continental Connection - Miami Route				

AIRPORT BUSINESS

2. Finance Report

An update on the GACRAA budget and a comparison with actual revenue and expenditures as of October 31, 2010 will be provided.

Pages 36 – 41 will be provided prior to the meeting.

Recommendation: Listen to the report and give any applicable comment.

Finance report page 1

Finance Report page 2

Finance Report page 3

Finance Report page Interest

Grant recap

Grant recap

AIRPORT BUSINESS

3. Small Community Air Service Development Program Grant – Resolution 11-003

Recommendation: Motion to approve Resolution 11-003

**RESOLUTION NO. 11-003
EFFECTIVE NOVEMBER 18, 2010**

RESOLUTION ACCEPTING GRANT OFFER FROM THE DEPARTMENT OF TRANSPORTATION AND AUTHORIZING EXECUTION BY THE APPROPRIATE OFFICIALS ON BEHALF OF THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY

WHEREAS, The Gainesville-Alachua County Regional Airport Authority submitted a proposal for funding from the Small Community Air Service Development Program administered by the Department of Transportation of the United States of America, to implement air service improvement initiatives at the Gainesville Regional Airport, and

WHEREAS, the Department of Transportation of the United States of America has announced that it has awarded a Grant Offer to the Gainesville-Alachua County Regional Airport Authority to be executed by the appropriate officials which, when so accepted, will constitute a Grant Agreement by which the United States Government will participate in the allowable costs of the air service improvement initiatives, with the Federal Share not to exceed \$140,000.00,

NOW, THEREFORE,

BE IT RESOLVED BY THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY, as follows:

Section 1. That the Gainesville-Alachua County Regional Airport Authority shall accept a Grant Agreement for the purpose of obtaining Federal aid in the development of air service at the Gainesville Regional Airport, managed by the Gainesville-Alachua County Regional Airport Authority in accordance with Chapter 2006-363, Laws of Florida, and that such Grant Agreement shall be hereby made a part hereof.

Section 2. The Gainesville-Alachua County Regional Airport Authority does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in said Offer, and by such acceptance agrees to abide by all of the terms and conditions of the Grant Agreement.

Section 3. That Allan J. Penksa, Chief Executive Officer, is hereby authorized and directed to execute said Grant Agreement and any other required documentation, upon coordination and review by legal counsel, on behalf of the Gainesville-Alachua County Regional Airport Authority.

EFFECTIVE this 18th day of November, 2010.

**GAINESVILLE-ALACHUA COUNTY
REGIONAL AIRPORT AUTHORITY**

Winfred M. Phillips
Chair

ATTEST:

Mark Goldstein
Secretary / Treasurer

APPROVED AS TO FORM AND LEGALITY

BY: _____
Donald W. Stanley, Jr.
Attorney for the Authority

AIRPORT BUSINESS

4. Annual Renewal of Line of Credit with BBVA Compass Bank – Resolution 11-004

Recommendation: Motion to approve Resolution 11-004.

**RESOLUTION NO 11-004
EFFECTIVE NOVEMBER 18, 2010**

RESOLUTION AUTHORIZING AN ANNUAL RENEWAL OF THE LINE OF CREDIT FROM BBVA COMPASS BANK

WHEREAS, the Gainesville-Alachua County Regional Airport Authority approved the selection of Compass Bank as the provider of Banking Services on February 19, 2004; and

WHEREAS, the Gainesville-Alachua County Regional Airport Authority approved closing on a \$2 million line of credit on January 20, 2005, which was last renewed on September 1, 2009 with a new extension date of September 1, 2010 and the loan amount was reduced to \$1,250,000; and

WHEREAS, on October 18, 2010, the Gainesville-Alachua County Regional Airport Authority approved the extension of the note that matured on September 1, 2010 to December 1, 2010 at which time it was anticipated that BBVA Compass would extend the note for an additional year; and

WHEREAS, BBVA Compass, having received and reviewed the required financial reports of the Gainesville-Alachua County Regional Airport Authority, has determined that it would approve an annual renewal of the Airport's \$1,250,000 line of credit;

NOW, THEREFORE,

BE IT RESOVED BY THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY, as follows:

Section 1. That Allan Penksa, Chief Executive Officer, is hereby authorized and directed, with collaboration of legal counsel, to finalize and execute paperwork required to renew

the line of credit with BBVA Compass Bank on behalf of the Gainesville-Alachua County Regional Airport Authority.

EFFECTIVE this 18th day of November, 2010.

**GAINESVILLE-ALACHUA COUNTY
REGIONAL AIRPORT AUTHORITY**

Winfred M. Phillips
Chair

ATTEST:

Mark Goldstein
Secretary/Treasurer

APPROVED AS TO FORM AND LEGALITY

BY: _____
Donald W. Stanley, Jr.
Attorney for the Authority

TENANT REPORTS

- 1. University Air Center**
- 2. R D Air Services, LLC**

AIRPORT AUTHORITY INPUT

AIRPORT AUTHORITY ATTENDANCE

NOTE: If any person decides to appeal any decision made by the Airport Authority, with respect to any matters considered at a public meeting, they will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Airport's Administrative Manager at (352) 373-0249 at least 48 hours in advance, so that their needs may be accommodated.

Gainesville-Alachua County Regional Airport Authority

Meeting Attendance for the Month October 2010
2009 - 2010

	10/29/2009	11/19/2009	12/17/2009	1/28/2010	2/25/2010	3/25/2010	4/28/2010	5/27/2010	6/30/2010	7/29/2010	8/26/2010	9/23/2010	10/28/2010	In Violation if absent at next meeting?
Brashear, Billy	P	P	P	P	P	P	P	P	P	P	A	A	P	
Breeze, William	P	P	P	P	P	P	P	P	P	P	P	P	P	
Crowley, Susan ²														
Ewers, Ron	P	P	P	P	P	P	P	A	P	P	P	P	P	
Fletcher, Ian	P	P	P	P	P	P	P	P	P	P	P	P	P	
Goldstein, Mark	P	A	P	P	P	P	A	P	A	P	P	A	P	
Phillips, Win ³	P	P	P	P	P	P	P	P	A	P	P	P	P	
Samarrai, Remzey ¹	P	P	P	P	P	P	P	P						
Scarborough, Brian ⁴														
Thomas, K. Kinnon ⁵	P	P	P	P	P	A	P	P	P	P	P	P	P	
Woods, Janet ⁶	P	P	P	P	P	P	A	P	P	P				

¹ Remzey Samarrai resigned his appointment on June 5, 2010.
² Susan Crowley was appointed to the Board on August 5, 2010 by the City of Gainesville to a term ending July 31, 2013.
³ Win Phillips was reappointed to the Board on August 5, 2010 by the City of Gainesville to a term ending July 31, 2013..
⁴ Brian Scarborough was appointed to the Board on August 5, 2010 by the City of Gainesville to a term ending July 31, 2013.
⁵ Kinnon Thomas' term expired July 31, 2010.
⁶ Janet Woods' term expired July 31, 2010.

A = Absent
P = Present

GUIDELINES FOR ADDRESSING
THE GAINESVILLE - ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY
(GACRAA)
GAINESVILLE, FL

The GACRAA invites and encourages participation by petitioners and members of the public. This may be done by appearing at GACRAA meetings and meetings of GACRAA Committees.

A. REQUEST TO ADDRESS GACRAA
(being placed on the printed agenda for monthly meeting)

1. Call the Chief Executive Officer's office no later than 4:00 PM ten (10) days prior to the monthly meeting.
2. Provide the following information to the office:
 - a. name, address, and occupation;
 - b. persons, group, or interest represented;
 - c. general subject of request; and
 - d. action sought by GACRAA
3. Routinely, the monthly meetings begin at 4:00 PM; locations may vary.
4. At the appropriate time on the agenda, the Chairman will recognize the citizen wishing to address GACRAA.
5. After being recognized, the citizen should step up to the microphone on the lectern, unless otherwise indicated by the presiding officer, and give his/her name and address in an audible tone of voice.

**B. ADDRESSING GACRAA
(if not on the printed agenda)**

1. A citizen may ask to be recognized under the category CITIZEN INPUT - NON-AGENDA ITEM.
2. See 5 above.

Or

1. A citizen may ask to be recognized to speak on a particular topic that is under discussion.
2. See 5 above.

C. ADDRESSING GACRAA COMMITTEES

1. The following are sources to determine where and when GACRAA meetings will be held:
 - a. Airport Administration Office (352) 373-0249;
 - b. Website: www.flygainesville.com
http://www.flygainesville.com/contact_us/board_meeting_information.php
2. A citizen may ask to be recognized by the Chairman of the Committee to speak on the topic under discussion.

D. ADDRESSING GACRAA: All remarks shall be addressed to GACRAA as a body and not to any member thereof. No person other than a member of GACRAA and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of GACRAA, without permission of the presiding officer. No question shall be asked except through the presiding officer.

Persons with disabilities who require assistance to participate in the meeting are requested to notify the Airport's Communications Manager at 352-373-0249 at least 48 hours in advance, so their needs can be accommodated.