

GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY
Thursday, October 20, 2005 – 5:00 p.m.
Gainesville Regional Airport
Passenger Terminal – Lounge Area
Monthly Meeting
Highlights

Call to Order by the Chair

Chair Jim Stringfellow called the meeting to order at 4:59 p.m.

Invocation: Chair Stringfellow delivered the invocation.

Pledge of Allegiance: Chair Stringfellow led the Pledge of Allegiance.

Authority Members Present at Roll Call: Billy Brashear, Joe Dunlap, Mac McEachern, Jon Morris, Jim Stringfellow, Kinnon Thomas and Marilyn Tubb were present. Dr. Taylor arrived at 5:09 p.m. and Mr. Johnson arrived at 5:30 p.m.

Determination of a Quorum: It was determined that a quorum was present at roll call.

Approval of Meeting Highlights for September 15, 2005

Mr. Dunlap moved approval of the meeting highlights for September 15, 2005. Dr. Brashear seconded the motion. Motion passed.

Adoption of the Agenda

Chair Stringfellow noted that several GACRAA members needed to leave early to attend other functions and recommended that the actionable items be moved to the beginning of the agenda.

Mrs. Tubb moved approval of the agenda with Mr. Stringfellow's recommendation regarding the order of the actionable items. Mr. Thomas seconded the motion. Motion passed.

Citizens' Input

Mr. Dashwood Hicks, citizen, complained that the Runway 7-25 and Taxiway A lights have been out of service for a few weeks and asked when the situation would be corrected.

Mr. Crider reported that the lighting cabling needs to be replaced and that funding is being pursued to pay for the project, which is expected to cost in excess of \$2 million. He noted that a NOTAM was issued to indicate that Runway 7-25 is only open during daylight hours.

Mr. Hicks questioned why some GA tenants were offered rent reductions in September due to the closure of the GA ramp during the Air Show.

Mr. Crocker reported that the Sunshade tenants were asked to relocate their aircraft for three days during the Air Show. The Sunshade area was used by Air Show vendors. The Sunshade tenants received rent rebates for the three days that they could not store their aircraft under the Sunshades.

Mr. Hicks claimed that the GA ramp areas were not swept after the Air Show and that there are cigarette butts on the ramp.

Mr. Crider reported that the GA ramp was swept and cleaned and that the area will be swept again.

Airport Authority Input – Non-Agenda Items

Dr. Morris circulated information regarding promotion of the airport.

Mr. McEachern provided notice that, at the November meeting, it is his intention to make a motion to rescind the recently adopted Port-A-Port Policy.

Consent Agenda - None

Airport Business:

Nominating & Governance Committee Report:

Mrs. Tubb, committee chair, reported that the Nominating & Governance Committee met on September 27, 2005. She reported that it was the consensus of the committee that it would recommend adoption of the By-Laws as presented.

Mrs. Tubb moved the committee's recommendation to adopt the By-Laws as circulated and presented in the agenda packet on pages 30 – 45. Dr. Brashear seconded the motion.

Mr. Crider reported that Mr. Ben Morris, Attorney for the Authority, suggested that there are several cosmetic changes that should to be made to the draft of the By-Laws. The changes are mostly grammatical in nature and do not change the substance of the By-Laws.

Mrs. Tubb amended the motion to include the cosmetic changes in the draft to be presented to the Board for final adoption at the November meeting. Dr. Brashear agreed to the amended motion. The motion passed with a voice vote.

Mrs. Tubb moved the committee's recommendation to approve the Draft Codification Language as presented in the agenda packet on pages 46 – 71. Dr. Brashear seconded the motion.

Mr. McEachern stated that he was unable to support the Codification Language because the language does not provide for public scrutiny of GACRAA activities.

Mrs. Tubb rejected Mr. McEachern's comments.

Mr. Stringfellow reminded Mr. McEachern that a Governance and Nominating Committee meeting was scheduled as a courtesy to Mr. McEachern, so that he and others would have the opportunity to comment on the Draft Codification Language in a public forum.

The motion passed with a voice vote, 7-1, with Mr. McEachern dissenting.

Business Development & Marketing Committee Report:

In the absence of committee chair Peter Johnson, Mrs. Tubb provided the Business Development &

Marketing Committee Report. Mrs. Tubb stated that the committee met on September 27, 2005. She reported that the founder of Jet Fuel Coffee Company, Matt Kile, will be deployed with his reserve unit to the Middle-East, and that Mrs. Kim Moreland will purchase Jet Fuel Coffee Company from Mr. Kile.

Mr. Kile and Mrs. Moreland thanked the Board for the opportunity to operate the concession in the airline terminal.

Mrs. Tubb moved the committee's recommendation to adopt Resolution 06-001 authorizing execution the Food and Beverage Concession Agreement within the airline passenger terminal at Gainesville Regional Airport. Dr. Taylor seconded the motion. A roll call vote followed: Dr. Brashear – aye, Mr. Dunlap – aye, Mr. McEachern – aye, Dr. Morris – aye, Dr. Taylor – aye, Mr. Thomas – aye, Mrs. Tubb – aye and Mr. Stringfellow – aye. Motion passed 8-0.

Mrs. Tubb reported that the committee heard comments from a citizen regarding problems encountered at the Heart of Florida Air Show, and that members of the Gainesville Regional Airshow Consortium (GRAC) were present and reassured the committee that the issues would be resolved by the next event.

Reynolds, Smith & Hills, Inc. Task Order # 10 – Conceptual Design for a Consolidated Rental Car Quick-Turn-Around (QTA) Facility – Resolution 06-002

Mr. Crider recommended approval of Resolution # 06-002 authorizing execution of Reynolds, Smith & Hills Task Order # 10 for conceptual design of a consolidated rental car Quick-Turn-Around (QTA) facility at Gainesville Regional Airport. He stated that the Airport has begun collection of Customer Facility Charges (CFC), which will finance the improvements. The total cost of these services, estimated to be \$37,326, is anticipated to be funded through the collection of CFCs.

Mr. Thomas moved to adopt Resolution 06-002 authorizing execution of Reynolds, Smith & Hills Task Order # 10 for conceptual design of a consolidated rental car Quick-Turn-Around (QTA) facility at Gainesville Regional Airport. Mr. McEachern seconded the motion. A roll call vote followed: Mr. Dunlap – aye, Mr. McEachern – aye, Dr. Morris – aye, Dr. Taylor – aye, Mr. Thomas – aye, Mrs. Tubb – aye, Dr. Brashear – aye, and Mr. Stringfellow – aye. Motion passed 8-0.

Reynolds, Smith & Hills, Inc. Task Order # 16 – Maintenance Building Canopy Design Services – Resolution 06-003

Mr. Crider recommended approval of Resolution # 06-003 authorizing execution of Task Order # 16 with Reynolds, Smith & Hills, Inc. for maintenance building canopy design services at Gainesville Regional Airport. Up to fifty percent (50%) of the total cost of these services, estimated to be \$49,780, is anticipated to be funded by a State of Florida Department of Transportation Joint Participation Agreement.

Mr. Jeff Breeden, Project Manager, Reynolds, Smith & Hills, Inc., presented an overview of the phasing of the maintenance building project. The first phase will consist of a 30' x 100' canopy to shelter airport equipment. The canopy will be constructed at the new location for the maintenance facility. The design fees will also include permitting coordination surrounding the maintenance building project.

Mr. Johnson arrived during Mr. Breeden's presentation.

Mr. McEachern objected to the scope of the maintenance building project, referring to it as “overly ambitious”.

Mrs. Tubb moved to adopt Resolution 06-003 authorizing execution of Reynolds, Smith & Hills Task Order # 16 for conceptual design of the maintenance building canopy at Gainesville Regional Airport. Mr. McEachern seconded the motion. A roll call vote followed: Mr. McEachern – nay, Dr. Morris – aye, Dr. Taylor – aye, Mr. Thomas – aye, Mrs. Tubb – aye, Dr. Brashear – aye, Mr. Dunlap – aye, Mr. Johnson – aye and Mr. Stringfellow – aye. Motion passed 8-1.

R.W. Armstrong & Associates Task Order #18 – Eclipse Aviation Maintenance Facility Project – Resolution 06-004

Mr. Crider recommended approval of Resolution 06-004 authorizing execution of Task Order # 18 with R.W. Armstrong & Associates, Inc. for design, bid phase, and design/build phase services associated with the construction of the Eclipse Aviation Service Center at Gainesville Regional Airport.

Mr. Jeff Kyser, Sr. Project Manager, R.W. Armstrong & Associates presented the status of the project, identified the design firms involved in the project and described the project schedule and site plan.

Mrs. Tubb moved to adopt Resolution 06-004 authorizing execution of Task Order # 18 with R.W. Armstrong and Associates, Inc. for design, bid phase, and design/build phase services associated with the construction of the Eclipse Aviation Service Center at Gainesville Regional Airport. Mr. Dunlap seconded the motion. A roll call vote followed: Dr. Morris – aye, Dr. Taylor – aye, Mr. Thomas – aye, Mrs. Tubb – aye, Dr. Brashear – aye, Mr. Dunlap – aye, Mr. Johnson – aye, Mr. McEachern – aye, and Mr. Stringfellow – aye. Motion passed 9-0.

Information Items:

Mr. Crider reported that lightning strikes have destroyed the lighting cables on Runway 7-25 and Taxiway A. He reported that he and Mr. Penksa are planning to meet with the FAA next month to pursue discretionary funding to pay for a lighting replacement project on Taxiway A. He reported that the estimated cost to replace the lighting on Taxiway A is \$1.3 million, and the estimated cost to construct a new electrical vault is \$1.2 million. Mr. Crider reported that the FAA is not able to fund the project for Runway 7-25 due to excess capacity on Runway 11-29, which also provides wind coverage 95.2% of the time. Mr. Crider stated that he will pursue State of Florida Department of Transportation funding for Runway 7-25.

Mrs. Tubb departed at 6:00 p.m.

Mr. Walter Barnett, Joint Aviation Unit (JAU) expressed concern about the lack of light on Taxiway A, affecting helicopter landings.

Mr. Crider reported that the Airport Land Transfer will be considered by the City's Audit & Finance Committee on November 21 and by the City's Community Development Committee on November 3.

Dr. Brashear departed at 6:09 p.m.

Mr. Crider reported that he and Mr. Stringfellow attended a meeting of the MTPO.

Mr. Stringfellow and Mr. McEachern departed at 6:10 p.m. Secretary/Treasurer Kinnon Thomas assumed the role of Chair. A quorum of five Board members was present through the end of the meeting.

Mr. Crider reported that the Economic Development Advisory Council (EDAC) will hold a workshop regarding potential business sites.

Mr. Crider provided an update on the Air Traffic Volume and Fuel Flowage and Airline Load Factor statistics for the fiscal year ending September 30, 2005.

Mr. Crider reported that a Certificate of Occupancy has been issued for the Passenger Boarding Bridges and that a media event will be scheduled when the Airport receives the first Use Agreement from an airline.

Finance Report

Mr. Crocker reported the following FY2005 year-end results:

Revenue	Sept. Year-to-Date Actual (12 mos.)	Sept. Year-to-Date Budget (12 mos.)	Variance Over / (Under)
Total Operating Revenue	\$3,663,784.34	\$3,165,951.00	\$497,833.34
Expenses	Sept. Year-to-Date Actual	Sept. Year-to-Date Budget	Over / (Under)
Total Expenses	\$3,139,055.84	\$3,163,216.39	(\$24,160.55)
Income (Loss) Before Depreciation	\$524,728.50	\$2,734.61	\$521,993.89
Capital Equipment	\$15,253.27	\$0.00	\$15,253.27
Net Carryover to 2006	\$509,475.23	\$2,734.61	\$506,740.62

Mr. Crocker provided explanations for the revenue and expense items having large variances to budget.

Tenant Reports - None

Airport Authority Attendance

No issues to report at this time.

Adjournment

There being no further business, the meeting was adjourned by Mr. Thomas at 6:30 p.m.

GACRAA Monthly Meeting

Chair

Date

Secretary/Treasurer

Date