

**GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT
AUTHORITY**

**June 26, 2008 - 5:00 p.m.
Gainesville Regional Airport
Airline Terminal – Board Room
Monthly Meeting**

AGENDA

✈ *Please turn off all cellular phones and beepers.* ✈

CALL TO ORDER BY THE CHAIR

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

DETERMINATION OF A QUORUM

APPROVAL OF MEETING HIGHLIGHTS

The Airport Authority will review and approve the GACRAA meeting Highlights of May 22-, 2008.

Recommendation: Motion to approve the meeting Highlights of May 22, 2008 and authorize the Chair and Secretary/Treasurer to execute the documents on behalf of the Airport Authority.

ADOPTION OF AGENDA

CITIZENS INPUT – NON-AGENDA ITEMS

AIRPORT AUTHORITY INPUT – NON-AGENDA ITEMS

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GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY
Thursday, May 22, 2008 –5:00 p.m.
Airport Passenger Terminal – Board Room
Monthly Meeting
Highlights

Call to Order by the Chair

Chair Johnson called the meeting to order at 5:02 p.m.

Invocation: Dr. Brashear delivered the invocation.

Pledge of Allegiance: Chair Johnson led the Pledge of Allegiance.

Authority Members Present at Roll Call: Billy Brashear, William Breeze, Mark Goldstein, Peter Johnson, Mac McEachern, Win Phillips, Kinnon Thomas and Janet Woods were present. Jim Stringfellow was absent.

Ex-officio member Brent Christensen arrived at 6:40 p.m. City of Gainesville liaison Erik Bredfeldt was present.

Determination of a Quorum: It was determined that a quorum was present at roll call.

Approval of Meeting Highlights for April 24, 2008

Mr. Thomas moved approval of the monthly meeting highlights for April 24, 2008. Mr. Breeze seconded the motion. Motion passed.

Adoption of the Agenda

Mr. Thomas moved to adopt the agenda as presented by staff. Mr. Goldstein seconded the motion. Motion passed.

Citizens' Input – Non-agenda Items - None

Airport Authority Input – Non-agenda Items

Dr. Phillips reported that he will be unable to attend the next two monthly meetings scheduled on June 26 and July 24.

Consent Agenda - None

Airport Business:

Information Items:

Mr. Penksa reported that TSA is drafting an agreement for future charges and is addressing current charges by amending the current lease agreement so that they may remit payment for rent. Staff has recently invoiced TSA for the past due amount at TSA's request.

Mr. Penksa reported that DayJet recently announced company wide layoffs and cited difficulty in raising capital to finance continued expansion. Local staffing levels will reflect the current demand for services. He stated that approximately 30 – 35% of the local work force has been furloughed. The Board briefly discussed the revenue impact if DayJet ceases operations.

Mr. Penksa reported that an RFP for a food & beverage concessionaire has been advertised. He reported that the airport notified sixty-one (61) local restaurateurs/coffee shop businesses that proposals have been requested by the Airport.

Mr. Mike Iguina, Director Facilities & Maintenance, reported that work on the Terminal Renovation continues. He stated that the staff has moved into the new office space; he reported that a wall has been knocked down to create a passageway between the old administration office and the new one. Mr. Iguina reported that the contractor has been working on the new concession area, the atrium, ticketing & baggage claim lobbies and the gate area.

Mr. Penksa invited Board members to tour the terminal at the conclusion of the meeting.

Mr. Penksa reported that he met with the real estate agent for the FAA regarding the former AFSS facility. An appraisal is underway and is anticipated to be completed within the next four (4) weeks. Mr. Penksa reported that staff is obtaining estimates for the construction modifications that the FAA has requested.

Mr. Penksa reported that on May 7th, Mr. Erik Bredfeldt presided over a meeting requested by the City Commission to determine if any residential units could be built within the current industrial zoned areas on the Hatchet Creek Development site. Mr. Penksa reported that staff could not identify areas outside of the City's current Airport Hazard Zone where residential development could be considered. At the meeting, Mr. Penksa reiterated the Board's position to wait until the Noise Exposure Maps are updated to consider any change in the Airport Hazard Zone. Mr. Penksa reported that the City Commission will consider the first reading of a PUD ordinance for the Hatchet Creek Development at its meeting on June 9th.

Ms. Woods suggested that the Attorney for the Authority attend the meeting scheduled for June 9th as well as any other City Commission meetings regarding the Hatchet Creek Development. In addition, she recommended that Mr. Ted Baldwin, the City's airport noise consultant, attend the meetings as well.

A lengthy discussion followed regarding the Board's position regarding the matter.

Ms. Woods moved to direct the Attorney for the Authority to attend the City Commission meeting scheduled for June 9th as well as any other City Commission meetings regarding the Hatchet Creek Development. Mr. Breeze seconded the motion. Motion passed.

Mr. Penksa reported that the City has provided a draft of a new agreement for Fire Rescue Services; he stated that he needs to review the agreement and provide comments for review by Mr. Stanley, Attorney for the Authority.

Mr. Penksa stated that the new access road is in the design phase. He recommended that the Board work with the City to plat the land south of the new road for industrial park use. The land north of the new road will be dedicated to aeronautical uses.

Mr. Breeze suggested that the Chief Executive Officer contact the National Guard who is looking to lease approximately ten (10) acres.

Mr. Penksa reported that there is a company interested in installing a solar energy farm on approximately 4 – 5 acres of secured airport property along the tree line in the approach area for Runway 29. Mr. Penksa recommended requesting proposals or letters of interest for such a project.

Mr. Goldstein moved to authorize the Chief Executive Officer to prepare an RFP for the property identified for a solar energy source. Mr. Thomas seconded the motion.

Mr. Stanley suggested that soliciting letters of intent would provide an opportunity to allow interested parties to brainstorm the issue and negotiate with the parties for compensation.

Mr. Goldstein amended his motion to substitute the solicitation of letters of intent in lieu of preparing an RFP. Mr. Thomas seconded the amendment. Motion passed.

Mr. Penksa reviewed the Air Traffic Service Volume Reports. He noted that Continental Connection would end service from Gainesville to South Florida in mid-June. He stated that the number of seats available on Delta Connection will be reduced when the airline converts all flights to RJ jets which carry fewer passengers. The change in equipment is scheduled to take place in early June.

Mr. Johnson and Mr. McEachern complimented staff on the Low Fare Alerts that are e-mailed to approximately 3,000 airport patrons each week.

Finance Report

Mr. Matthew Lyons, Business Manager/CFO, reviewed the Finance Report for the period ending April 30, 2008. He reported the following results:

Revenue	April Year-to-Date Actual (7 mos.)	April Year-to-Date Budget (7 mos.)	Variance Over / (Under)
Total Operating Revenue	\$2,693,068.93	\$2,660,616.41	\$32,452.52
Expenses	April Year-to-Date Actual	April Year-to-Date Budget	Over / (Under)
Total Expenses	\$2,084,774.12	\$2,171,784.65	(\$87,010.53)
Income (Loss) Before Depreciation	\$608,294.81	\$488,831.76	\$119,463.05

FAA Airport Improvement Program (AIP) Grant Offer – 3-12-0028-24-2008 – Resolution 08-018

Mr. Penksa recalled that at its meeting on April 24, the Board endorsed an FAA AIP Grant Application in the amount of \$1,250,950 requested to fund up to 95% of the eligible costs of Phase 2B of the Terminal Renovation. An FAA Grant Offer, # 3-12-0028-24-2008, for the requested amount was received.

Mr. Penksa reported that the renovation work is underway and that the Board previously took action to approve a draw against the Airport's line of credit to finance the project until FAA funding is available. He noted that the Gainesville City Commission approval of the grant is also required. Mr. Penksa stated that the City Attorney has concerns about the Gum Root Park being shown on the Airport Map; the City Attorney does not believe that the Gum Root property should be on the map. He noted that staff is working with the FAA and the City to resolve the issue.

Mr. Thomas moved to adopt Resolution 08-018 accepting FAA AIP Grant Offer # 3-012-0028-24-2008 in the amount of \$1,250,950 for funding of up to 95% of the eligible costs phase 2B of the Airline

Terminal Renovation project. Mr. Goldstein seconded the motion. A roll call vote followed: Dr. Brashear – aye, Mr. Breeze – aye, Mr. Goldstein – aye, Mr. McEachern – aye, Dr. Phillips – aye, Mr. Thomas – aye, Ms. Woods – aye and Mr. Johnson – aye. Motion passed 8-0.

Taxiway B Rehabilitation and Lighting Project Contract Award and FAA AIP Grant Offer Acceptance 3-12-0028-25-2008 – Resolution 08-019

Mr. Penksa reported that bids for the rehabilitation of Taxiway B were received on May 20, 2008. He reported that URS Corporation, the engineering consultant firm that designed the Taxiway B rehabilitation project, and staff have reviewed and evaluated the bids and recommend awarding work contained in bid schedules A, D and E to the lowest responsive bidder, John C. Hipp Construction Equipment Company. URS Corp. and staff also recommend awarding the work contained in bid schedules B and C, contingent on receiving the necessary additional funds from the FAA, to John C. Hipp Construction Equipment Company. The bid schedules will be submitted to the FAA for review and approval and staff will submit an application for funding to the FAA by June 2, 2008. Mr. Penksa stated that the construction award would only be executed if a grant offer is received to pay up to 95% of the eligible costs of the construction. He noted that an application will be made to the FDOT for 2.5% of the eligible costs of the construction and that the local share, 2.5%, would be added to PFC Application 3.

Mr. Thomas moved to adopt Resolution 08-019 authorizing execution of a grant agreement with the FAA and a construction contract with John C. Hipp Construction Equipment Company for the rehabilitation of Taxiway B. Mr. Goldstein seconded the motion. A roll call vote followed: Mr. McEachern – aye, Dr. Phillips – aye, Mr. Thomas – aye, Ms. Woods – aye, Dr. Brashear – aye, Mr. Breeze – aye, Mr. Goldstein – aye, and Mr. Johnson – aye. Motion passed 8-0.

Brittany Estates – Land Use Change from Industrial to Medium Density Residential

Mr. Penksa reported that the owner of Brittany Estates has submitted an application to rezone the property from Light Industrial to medium density residential. Although the property is zoned Light Industrial, it has been used for many years as a mobile home park which is a non-conforming use. The property is located northeast of the airport; the entrance to Brittany Estates is opposite the entrance to the Airport Industrial Park. Staff has written to the Alachua County Planning and Development Department to express concerns about the proposed rezoning. Mr. Penksa recommended that the owner of Brittany Estates be required to file a Disclosure Statement notifying existing and future leaseholders and property owners of the airport's proximity. Also, he recommended that the property owner grant the airport avigation easements or other legal instruments acceptable to the Authority to protect the Airport from future claims or damages resulting from the effects of aircraft overflight.

Mr. Goldstein moved to take no action and make no recommendation to the County until completion of the Part 150 Study. Mr. McEachern seconded the motion.

Mr. Goldstein, noting the proximity of Brittany Estates, spoke in support of his motion; he voiced a concern as to whether expression support of one zoning change would be viewed as discrimination against Hatchet Creek.

Mr. Goldstein's motion was withdraw when Ms. Woods proposed rewording the motion: Ms. Woods moved to reaffirm GACRAA's position to not support changing land zoned Light Industrial to medium density residential until completion of the Part 150 Noise Exposure Maps are completed. Mr. McEachern seconded Ms. Woods' motion and agreed to the withdrawal of Mr. Goldstein's motion. Motion passed 6-2 with Mr. Breeze and Dr. Phillips dissenting.

Reynolds, Smith & Hills, Inc. Task Order # 12 Supplement # 5 – Resolution 08-020

Mr. Penksa stated that Supplement # 5 to Task Order # 12 is for an addition ninety-five (95) days of construction phase inspections.

Mr. McEachern moved to adopt Resolution 08-020 authorizing execution of Supplement # 5 to Task Order #12 with Reynolds, Smith & Hills, Inc. for Bidding, Redesign, Rebidding and Construction Administration phase services of Phase 2 of the Airline Terminal Renovation project. Mr. Thomas seconded the motion. A roll call vote followed: Dr. Phillips – aye, Mr. Thomas – aye, Ms. Woods – aye, Mr. Breeze – aye, Mr. Goldstein – aye, Mr. McEachern – aye, and Mr. Johnson – aye. Motion passed 7-0. (Note: Dr. Brashear was not present at the time of the roll call.)

Application to Provide Aircraft Flight Instruction , Sky Chiefs Aviation, LLC – Resolution 08-021

Mr. Penksa reported that Mr. Ryan Foote has applied to operate as an aircraft flight instruction and aircraft rental provider doing business as Sky Chiefs Aviation, LLC. Sky Chiefs Aviation, LLC would become a sub-lessee of RD Air Services, LLC in its temporary and permanent facilities at Gainesville regional Airport. Mr. Foote was present and available to answer questions.

In response to a question from Mr. McEachern, Mr. Foote stated that he intended to purchase aviation fuel at the most economical location within 30 – 50 miles of Gainesville.

Mr. McEachern noted that the lack of competition of retail fuel operators at the airport is a disadvantage.

Mr. Penksa noted that staff and the Attorney for the Authority will review the draft lease agreement between RD Air Services, LLC and Sky Chiefs Aviation, LLC.

Mr. Thomas moved to adopt Resolution 08-021 approving an application to operate as an aircraft flight instruction and aircraft rental provider by Sky Chiefs Aviation, LLC as a sub-lessee of RD Air Services, LLC in its temporary and permanent facilities at Gainesville regional Airport. Mr. Goldstein seconded the motion. A roll call vote followed: Mr. Thomas – aye, Ms. Woods – aye, Dr. Brashear – aye, Mr. Breeze – aye, Mr. Goldstein – aye, Mr. McEachern – aye, Dr. Phillips – aye, and Mr. Johnson – aye. Motion passed 8-0.

Tenant Reports

Mr. Bill Pokorny, University Air Center General Manager, reported that UAC refinished the floor in the GACRAA-owned maintenance hanger on the UAC leasehold; he noted that the cost of the resurfacing was \$25,000.

Mr. Pokorny reported that he researched the prices for aviation fuel at other airports in Florida. He read aloud the following prices:

Prices as of 5/20/08	Jet A	Avgas
UAC	\$6.05	\$5.71
Jacksonville – Shelt Air	6.85	5.72
Jacksonville – Craig Air	6.53	6.33
Tallahassee - Flightline	6.49	5.79
St. Augustine – Galaxy	7.61	6.38
Kissimmee – Atlantic	6.35	6.85
Orlando Sanford	6.19	5.62
Orlando Galaxy	7.83	7.19
Orlando Showalter	6.82	6.32

Orlando Shelt Air	6.98	6.77
Tampa – Vandenberg	6.15	5.99
Lakeland – Air Service	5.99	6.05
Lakeland – Landmark	6.18	5.99
Ocala	6.64	6.39
Panama City – Precision	6.11	6.20
Keystone	4.93	4.65
Lake City	5.27	5.27
Williston	4.99	4.79
Palatka	4.98	5.70

Mr. Pokorny speculated that the volume of JetA sold at Keystone, Lake City, Williston and Palatka is low and that the prices at these four (4) airports reflect the prices for fuel purchased several months ago.

Mr. Pokorny suggested that another airshow be held at Gainesville Regional Airport. He asked for Board input regarding hosting an airshow with the intent of completing an application for a jet team, such as the U.S. Navy Blue Angels or U.S. Air Force Thunderbirds. An application to the Department of Defense is due in June and the jet teams' show schedules will be announced in December for 2009. He expressed concern over meeting the Authority's time line for planning and organizing an event.

Mr. McEachern moved that staff review current requirements and concerns and report back to the Board. Mr. Goldstein seconded the motion.

Mr. Penksa reported that the two (2) previous airshows required a great deal of staff's time in planning and coordinating the show performance schedules with the airlines. He noted that the last airshow resulted in a large legal expense due to a trip and fall incident incurred by one of the show volunteers. He encouraged the Board to know all the details regarding Mr. Pokorny's request before making a decision. He noted that Mr. Pokorny had not approached him about this subject prior to the meeting. Mr. Penksa recommended that the details regarding the airshow be presented to the Facilities & Planning Committee for consideration.

A voice vote on Mr. McEachern's motion followed; motion passed 8-0.

Airport Authority Attendance

No issues to report at this time.

Airport Authority Comments

Adjournment

There being no further business, the meeting was adjourned by the Chair at 7:42 p.m.

GACRAA Monthly Meeting

Chair

Date

Secretary/Treasurer

Date

CONSENT AGENDA

1. **Arthur J. Gallagher & Co. – Renewal of Liability Insurance for the Airport**

On July 2, 2008, the annual Liability Insurance Policy is up for renewal for the Airport. During the week of June 9, 2008, Matthew Lyons, GACRAA CFO, and Michael Gillon from Arthur J. Gallagher & Co. reviewed and discussed coverage and premium, as well as other quotes concerning this Policy. The result of this discussion suggested that Ace Property and Casualty would provide the Airport with essentially the same coverage as last year, with a couple of enhancements, at a reduced premium of \$11,877 or 20% less. In addition, staff is please to announce that this expenditure will be approximately \$20,000 less than the \$65,000 budgeted for this item in 2008.

Recommendation: Motion to accept the proposed policy and premium offered by Ace Property and Casualty through Arthur J. Gallagher & Co.

GAINESVILLE REGIONAL AIRPORT



PREMIUM SUMMARY

COVERAGE	CURRENT 2007-2008	PROPOSED 2008-2009
Airport - Primary Liability \$50,000,000	\$33,232	\$45,610
Airport - Excess Liability \$50,000,000 *	\$24,255	Not Applicable (1)
TOTAL	\$57,487	\$45,610
Florida Hurricane Catastrophe Fund	\$574.87	\$456.10
Florida Insurance Guarantee Association	\$664.64	\$1,582.67

(1) Entire \$100,000,000 limit will be provided by ACE Property and Casualty Insurance Company. This allows for the entire limit to be placed with an admitted carrier.

OPTIONS

- (Add War Risks Endorsement (\$50,000,000 Aggregate Limit)
\$12,750
- (Add TRIA Endorsement (\$50,000,000 Occurrence Limit)
\$12,750
- (Add War Risks Endorsement and TRIA
\$19,125

Quote is valid until 7/16/08

AIRPORT BUSINESS

1. Information Items

→ Project Summary

1. **Transportation Security Administration Hurricane Preparedness**

Gainesville Regional Airport has been chosen to house emergency supplies such as food, water, generators and trailers required to support TSA staff at airports affected by hurricane damage. The inland location is strategic for distribution, with some protection afforded through distance from the Atlantic Ocean and Gulf of Mexico. Materials will be staged at GNV, standing ready for dispatch anywhere in the southeastern United States. Materials have begun to arrive, many of them housed at Florida Food Service, and staff will develop a lease amendment to accommodate this new TSA activity.

On June 16 Narissa Charles from the Division of Homeland Security informed us that the emergency supplies currently stored at GNV and Florida Food Service will be moved to Orlando where they can be stored free of charge. Frank Stagl believes the move will occur prior to the end of September.

Payment of fees due will be in a lump sum after the move is complete. This allows DHS to generate a purchase order as opposed to generating a contract which has proven to be problematic.

As of June 30, 2008 the supplies will have been in storage for 22 months. At \$3,000 per month the total due as of June 30 will be \$66,000. TSA has paid \$6,000 of that fee, leaving 60,000. The amount due Florida Food is \$47,652. We will receive the remaining 18,348.

2. **RFP # 07-002 Corporate Hangar Area Development**

The Board accepted a proposal from RD Air Services, LLC to develop approximately 2.75 acres of property as a Corporate Hangar site to include ramp and taxi lanes. RD's construction site plan has been approved by the City and approved by GACRAA at its June 27 meeting. A Phase I environmental audit of the property has been completed. A copy of the report was submitted to RD Air Services. Staff is awaiting certain documents from RD required prior to lease signing. Staff needs RD Air Services' performance bond or other acceptable security. Staff had asked for all items necessary to execute the lease by the end of

September. RD Air reports that they have completed their appraisal for the loan and final loan approval but they expect to have all documents for GACRAA legal review and lease execution by mid-December. RD Air is now considering alternative means to financing and guarantee construction. These will be submitted to staff for review. A ground breaking ceremony was held on December 19. RD Air has provided the required performance bond to secure construction. The lease has been executed and the site construction is now underway. The facilities are scheduled to be completed by September 30, 2008. Site work continues.

3. New Entrance Road between Airline Terminal and Waldo Road

An earmark was received in the USDOT Highway Reauthorization Bill. \$950,000 in additional funding for this project was also announced as FDOT Growth Management funding. A member of the Delegation has expressed an interest in putting a sign with Airline logos on Waldo Road. A task order for design was approved by the Board and an FDOT grant agreement has been accepted. The Airport needs to develop additional airside land to meet future general aviation needs. The FAA's Orlando ADO is of the opinion that the project does not qualify for AIP or PFC funding. The federal grant does not require any local match, but is insufficient to complete the project. More federal funds will be needed to complete the project without a large local share. FDOT has notified staff that construction of a partial road using 100% of the available federal funds with no state or local match is acceptable. The partial road will provide access to approximately 33 acres of airport land for future aeronautical development as well as a connection to the proposed county commerce park. The City Plan Board, in its approval of rezoning the current fairgrounds site for use as a business park, is in favor of utilizing access from Waldo Road via the proposed Airport Entrance Road. GACRAA has approved moving forward with the project to use up the federal funds available at 100% of project costs. The available funds will pay for approximately 1,700 feet of two-lane roadway. The road will not connect with the terminal loop road until additional federal funds are made available. Staff will pursue additional federal funding at the appropriate time in hopes of completing the road. Design work is scheduled to be completed by 6/2/2008 with bidding scheduled to occur on 8/14/2008. Construction of Phase I is scheduled to be substantially complete in June of 2009. Airport staff recommends pursuing additional Federal Highway funds to complete Phase II of the road with little or no local match. The amount needed to complete Phase II is estimated at \$3,295,751. GACRAA approved staff's recommendation to pursue additional federal funding at its public meeting on February 28, 2008.

4. DayJet™

DayJet is a "Per-Seat, On-Demand" air taxi operator based in Delray Beach, FL. Gainesville is one of DayJet's first 5 DayPorts in Florida. DayJet has also established its first DayBase in Gainesville. The official passenger service kick-off event was held on Friday, October 5, 2007 and was well attended. DayJet has

begun revenue passenger operations and had previously announced that the number of operations is “within the envelope of their business plan”.

DayJet recently announced company wide layoffs and cited difficulty in raising capital to finance continued expansion. Local staffing levels will reflect the current demand for services. Approximately 30 – 35% of the local work force has been furloughed.

DayJet has 2200 members and offers Per-Seat, On-Demand service to 44 destinations, consisting of 12 DayPorts and 33 DayStops from Gainesville. DayJet is currently offering \$99 *Fast Start* introductory six-month trial memberships on its website.

On June 10, DayJet signed a Memorandum of Agreement with the FAA to begin a five-year, phased implementation of proven NextGen technologies throughout Florida in collaboration with FDOT Aviation Office and Embry-Riddle Aeronautical University. The agreement established a government-industry partnership responsible for developing replicable procedures that can be used for the accelerated deployment of NextGen technologies nationally, integrating real-time surveillance and performance data in the air carrier’s network control system, and setting the stage for automated flight planning and disruption recovery. NextGen is the modernization of the national Airspace System using digital technology to redefine every element of air transport – from communications and surveillance to navigation and air traffic management – to address the nation’s need for increased airspace capacity and efficiency. The benefits will be a reduction in fuel consumption, carbon emissions, noise footprint and travel time.

5. Airline Passenger Terminal Renovation

The building permit was issued and the contractor began work in mid-May of 2007. A surplus trailer has been acquired to house offices for facilities maintenance and operations staff displaced by construction work in the former terminal restaurant area. A proposal to replace HVAC equipment in the ticketing and bag claim areas has been deferred to a future project for budgeting reasons. The pump house for the new chiller is complete and equipment is being installed. New chilled water lines have been installed on the roof from the chiller to various equipment locations. Roof for air handlers have been installed for the new atrium. The new chiller plant located outside is essentially complete.

The two (2) new bathrooms serving the main passenger lounge are almost complete and punch list items are being attended to. The new bathrooms will be opened in the very near future.

TSA is now operating within their newly finished space. Some punch list items remain in the area.

Concession Area – Final finishes in the new concession are being completed. All subsurface utilities are in place, including a new 1,050 gallon grease interceptor for the food concession. Water supply lines and floor drains have been installed for future sinks and appliances to be installed by the Concessionaire. Overhead mechanical work is complete, including a new hood and fire protection system. Drywall in the concession area is complete. Food and beverage counter has been installed. A new main electric panel for the area will be installed later to meet the requirements of the concessionaire.

Atrium - All lights and mechanical improvements in the atrium have been completed. Two revolving passenger doors have been installed. Some minor storefront replacement remains. Drywall partitions are complete and finish paint is being applied. A large, fixed planter including an interior fountain has been installed. New carpet has been installed. A new vending alcove in the atrium/holdroom area has been constructed. TSA would like additional safeguards installed on the automatic doors. The doors that have been installed are similar to the original revolving door in the terminal which was previously fine with TSA. The architect and staff are looking at various additional security options and are gathering prices.

Ticketing & Bag Claim Areas – New down light fixtures have been installed. Suspended ceiling in the bag claim area has been replaced. Walls have been painted and carpet is being laid.

Gate Area – Overhead mechanical work, including new ductwork has been completed. New fluorescent light fixtures have been installed and new ceiling grid is in place. Airport crews used this opportunity to bring existing electrical conduits up to code. Old carpet has been removed and replaced. Drywall soffit has been replaced and repainted. The area is essentially complete.

Terminal Core – Main Passenger Lounge ceiling is being removed. Update of mechanical systems and installation of new ductwork continues. Final paint is being applied.

Mechanical Room – New electrical service and motor control panels have been installed. New boiler has been installed. New air handler in mezzanine has been installed. Foundations for pumps and remaining mechanical equipment have been poured. Installation of HVAC control devices throughout the building is on-going.

The contractor continues to work at night to try and make up lost time. (See page 25 for additional information.)

6. RD Air Services, LLC

RD Air has established and occupied temporary offices next to the Bi-fold Door Hangar they lease. The new hangar door has been installed and is operational.

7. Multi-Modal Facility

Utilizing the FY05 USDOT grant and FDOT Growth Management funding, a Phase I scope of work is being developed. A bus/shuttle stop, taxi cab queuing area, and private vehicle waiting area are anticipated as elements of this project. Staff has submitted an application to use 100% of the federal funds available (approximately \$291,534) with the minimum amount of local match (10%).

8. St. Johns River Water Management District (SJRWMD)

The water management district is pursuing resolution of conservation easement recordation and wetland clearing permits associated with work done in the early 1990's (Taxiway A Extension) and mid-1980's (tree clearing in the approach to Runway 29) respectively. The water management district has tentatively agreed to the proposal of recording the easement on Gum Root Park property. The City Commission approved recordation at its June 26, 2006 meeting if they receive \$118,000 from GACRAA. The Commission must now approve Amendment # 2 to the Interlocal Agreement that the GACRAA Board approved on October 26, 2006. A survey of the easement has been prepared by RS&H as well as a draft easement area management plan. Both have been submitted to SJRWMD for approval. Airport staff will work with the City of Gainesville to develop an MOU for continued city maintenance of the area to remove exotic species. Comments to the proposed easement language have been received from SJRWMD and have been forwarded to the City Attorney's office for review. The City would like the Airport to remove the Gum Root area from the FAA Exhibit A map. The FAA will not approval removal of the property unless the Airport can demonstrate that it was added by mistake. The FAA is not in favor of a transfer of the funds from GACRAA to the City as they would consider this revenue diversion. FAA also must approve the easement language and wants the Airport to retain authority to mitigate potentially hazardous wildlife. SJRWMD in not in favor of such language. Staff has asked SJRWMD if there are opportunities to purchase land for conservation off-site. SJRWMD is investigating. Staff has approached the City about working together to mitigate off-site as well. Staff met with city officials and a representative of the SJRWMD on March 18th to discuss how the City and GACRAA can team to purchase land for our mutual benefit. The City would like to receive \$118,000 previously agreed to by GACRAA to place a conservation easement on the Gum Root Park site. The City would either place an easement acceptable to the SJRWMD on another City property or leverage GACRAA funds with City and State funds to buy new property for conservation. Staff is in favor of pursuing this approach as it offers an economical alternative to meet the SJRWMD requirement and keeps the environmental benefits of additional conservation land within the City of Gainesville. Staff is expecting a letter from the City requesting GACRAA support.

The GACRAA Board approved the City's proposal dated March 26, 2008 to either place an easement on existing City conservation land or purchase new land and provide an easement acceptable to GACRAA and the SJRWMD in exchange for payment of \$118,000. Staff is awaiting further direction from the City.

9. Edge Lights on T/W A

The new Taxiway A lights are now fully operational. The project is substantially complete. The FAA has granted permission for the Airport to use any excess project funds on the ARFF building door and exhaust system modifications, installation of a dry chemical fire fighting system on the existing ARFF vehicles, as well as an update to the Airport Airfield signage plan as required by FAA. The vault emergency generator and automatic transfer switch have been tested and signed off. A preliminary walk through of the project was completed. All tower/vault fiber optic lines are installed and are operational. Employee training on the new vault has been completed. The megger test on the new cable has been received as required and the cable has passed inspection. Testing on the fiber optic cabling has been completed. Some minor fiber optic work remains to meet specifications. Installation of two (2) junction boxes to separate vault control and security gate fibers is being completed. Contractor must provide employee training on the fiber optic installation prior to project close-out. The Airport is awaiting as-built drawing from the contractor and the engineer. As built / installed quantities of fiber optic cable needs to be trued-up with the original bid quantities. A final change order based on actual installed quantities is being prepared. The contractor is formulating a request for additional contract time to address the additional fiber optic work and other change order items. His request will be evaluated by the engineer and staff. The contractor is responsible for an additional inspection fees due to evaluation of alternative emergency generator and automatic transfer switch installed and some fiber optic cable and devices that needed to be reinstalled because they were not installed as specified. The contractor has agreed in principle to a deduction of \$12,000 to cover the additional inspection time, equipment and submittal review. The project is expected to come in below budget.

Staff is awaiting a request for final closeout change order from the contractor.

10. Gainesville Regional Utilities (GRU) Rebate

A rebate check in the amount of \$40,000 has been approved by GRU for the new terminal HVAC system and LED exit lighting; a check is anticipated after the terminal project is completed. Staff is preparing a new rebate request for conversion of Taxiway B edge lighting to LED lights.

11. Florida Food Service

Florida Food Service has expanded its facility in the Airport Industrial Park. City and GACRAA approvals were obtained; modifications to the sale were approved, requiring \$50,000 be set aside from net proceeds to pay for potential environmental remediation. The closing took place on January 17, 2007. The City of Gainesville has drafted an Escrow Agreement to define the terms for holding the \$50,000 in escrow. The Escrow Agreement was approved by GACRAA in May 2007, and holds the sum in escrow until 2011. The funds are currently in an interest bearing

account. The construction at Florida Food Service is complete and no contamination has been found. Staff expects the escrow may be released early.

On June 9 Erik Bredfeldt informed us of completion of the documentation with Florida Food that no environmental issues were encountered during the construction of their expansion. Paperwork is being completed to release the \$50,000 being held in escrow, this process should be completed prior to the close of our fiscal year.

12. Automated Flight Service Center

Lockheed closed the GNV AFSS on July 30, 2007. Staff has contacted AFSS to confirm their intentions for the building. The current lease expires September 30, 2008. FAA Airways Facilities management is considering vacating its current location across the road from UAC and occupying the AFSS building. Staff will prepare recommendations for future use of the building at market rate for presentation to the Facilities and Planning Committee.

A representative from FAA's real estate branch met with Airport staff on April 23, 2008. FAA is proposing to rent approximately 4,353 sq. ft. of the 8,000 sq. ft. building for its Facilities branch. A portion of this (restrooms, locker room/employee lounge) would be available for joint use. FAA Facilities would vacate its existing 1,947 sq. ft. building which it rents from GACRAA at the rate of \$13.22 per sq. ft. FAA currently rents the AFSS building for \$55,600 per year (approximately \$6.95 per sq. ft.). All of the revenue for the facility is passed directly on to the City as the City financed the construction. GACRAA provides building maintenance, grounds keeping and custodial services under the lease for which it receives no compensation. Some of the building mechanical systems, especially HVAC rooftop units, are in need of replacement.

Wall coverings within the building are in need of replacement. The FAA would like the airport to install a floor to ceiling security wall to segregate FAA functions from any other tenant areas. FAA would like to retain joint use of the facility restrooms and employee lounge. Staff is obtaining estimates to construct the security wall. While FAA has need of only a portion of the building, they will consider renting the entire facility if there is sufficient incentive to do so.

Staff is in the process of hiring a local real estate appraiser to prepare a market rent analysis of the AFSS building. The appraisal will assume that all required improvements have been completed and the building is ready for occupancy. The appraisal should be complete by the end of June. The draft appraisal has been completed. Some minor changes to the text have been revisited and the market rent appraisal needs to be adjusted to reflect that the tenant pays for utilities. A copy of the final report will be sent to FAA for consideration.

13. Consolidated Rental Car Facility

A \$3.00 Customer Facility Charge (CFC) went into effect August 1, 2005. Initial conceptual design work has been completed. The project scope must be revised in

order to fit within the original budget. A meeting with the local rental car representatives was held on April 20, 2007. Only the representative from Hertz attended. Staff has prepared a reduced facility to fit within the original scope of work. A drawing of the revised project site plan has been prepared by RS&H and has been circulated to the rental car companies for comment. Three companies have submitted comments so far and the concept plan will be revised as comments are received.

14. Expanded Rental Car Ready Lot

Staff met with rental car representatives on June 5th. The companies prefer GACRAA move forward on expanding the ready-return lot ASAP and give this project priority over the car service center (Quick Turnaround Facility) using CFC funds. Staff will ask one of our consultants to prepare an estimate of construction costs for further consideration.

15. Financial Policy

A new Financial Policy is needed to describe the Authority's financial strategy and accounting structure that is now in place.

16. Facility Solicitation / Evaluation / Leasing Policy

A policy is needed to describe how the Authority intends to go about leasing facilities it owns, and when competitive processes will be employed. A draft policy has been developed for the Facilities and Planning Committee to consider.

17. ADS-B Installation

Gainesville is one of five sites in Florida to receive new technology that will broadcast traffic information to aircraft. Installation of equipment was anticipated in 2004. An obstruction survey of the approaches has been completed. Several trees were identified for removal to minimize visibility minimums. The Airport located and marked the trees for eventual topping or removal. Some of the trees closest to the airport have been topped. Staff has requested an updated schedule for funding and installation of the approach from FAA. FAA has hired a firm to perform ground and aerial obstruction surveys in preparation for the approach. The ground survey work began in February.

18. Fairground Property

The County Commission has adopted Plan East Gainesville, which includes redevelopment of the existing fairgrounds into a Business/Commerce Park. County staff has recommended moving the fairgrounds to a site just north of the Airport Industrial Park. The County has purchased the aforementioned property. A deed restriction on the current fairground site has been moved to the new site and the County has petitioned the City to rezone the current site for business use.

19. Consolidated Communications Antennae, RFP # 05-005

The tower has been constructed and landscaped as required in the lease agreement. According to TowerCom, contracts with two (2) cell phone providers, Alltel and Verizon, have been secured. The Airport has been approached by AT&T to provide an easement for telephone service lines to the tower and a proposal will be submitted to the Board at a later date. AT&T has submitted a request to install underground fiber optic lines to the site in hopes of providing telephone service to cell service providers. GRU/GRUCOM has already installed fiber optic to the site. Staff is examining AT&T's request. The tower operator has not requested additional land line service.

20. Hatchet Creek Development

On February 28, 2007, a developer held a Neighborhood Workshop to discuss a proposed Large-scale Comprehensive Plan Amendment on 498± acres near the Ironwood Golf Course. The proposed project will change the land use from Single Family Residential and Industrial to Planned Use District (PUD) to allow for mixed-use development including single-family residential units, multi-family residential units, commercial space, and office space. The eastern boundary of the site is approximately ½ mile from the end of Runway 11-29, the Airport's primary runway. Staff has communicated to the City Manager and to City Commissioners the airport's opposition to the proposed zoning change on land adjacent to airport property. The property in question is within the 65 ldn – 70 ldn noise contour, and residential zoning is not a compatible use for this land. City Planning staff has provided its recommendation, to approve with conditions, to the City Plan Board. The developer has re-submitted his application and proposes 1,500 age restricted dwelling units, 500 assisted living units, 100,000 square feet of office space and 100,000 square feet of retail/commercial space. Staff believes the developer has agreed to provide noise insulation and aviation easements over the entire property. The developer is to provide copies of the easement language to GACRAA's attorney. The application went before the City Plan Board on September 20, 2007. The city arranged a conference call with FAA personnel at the Orlando Airports District office on September 5th to discuss FAA's concerns and available options. FAA is not in favor of changes to existing Industrial zoning to Residential. City Staff has recommended approval with conditions but does not recommend changing existing Industrial zoning or allowing residential construction within the City's established 65 dnl zone. The City is encouraging GACRAA to update the airport noise contours as quickly as possible. GACRAA and the City will need to decide which contours are appropriate for update of the City's Airport Hazard Ordinance and comprehensive noise plans. GACRAA has approved a task order with RS&H to update noise contours as the first phase of and FAA Part 150 Study is underway.

The developer has proposed modifications to city staff conditions as requested. The City Commission agreed to consider his proposal at a special meeting on April 16, 2008. The City Commission has asked GACRAA to provide any preliminary Noise Exposure Maps from its Part 150 Study at that time. Commissioner

Donovan has also requested a briefing on current application of lower level noise contours, i.e. 55 or 60 dnl for land use zoning around airports and reports of noise effects and impacts at levels below 65 dnl. Forecast noise maps are not expected to be available by the time of the City Commission meeting. Board Chair Peter Johnson has explored the possibility of relocating the golf course to an east-west orientation below the R/W 11 final approach path to occupy more of the noise contour area. Chair Johnson has discussed the idea with the developer and members of the commission. Staff recommends the GACRAA Board discuss the idea and hear other possible alternatives and give clear direction to staff. Staff recommends that any proposal to reorient the golf course or other alternate plans be reviewed and approved by FAA with respect to GACRAA and City FAA grant assurances, and that the plan be agreed to by the developer and the plan be included in the list of conditions for PUD approval by the City Commission.

The GACRAA Board voted at its March meeting to recommend to the City that no changes to the Airport Hazard Zone or approval of residential units therein should occur until Phase I of the Noise Study has been completed and GACRAA is able to make its own recommendation regarding changes to the City's Airport Hazard Zoning ordinance.

At the direction of the City Commission, the City of Attorney held a public meeting on May 7 2008 at 2:00 pm with the Developer, City planning staff and Airport staff and Chair, Peter Johnson. The purpose of the meeting was to identify areas within the industrial zone where residential development could occur and not adversely impact airport operations. Staff could not identify areas outside of the City's current Airport Hazard Zone where residential development could be considered. Mr. Penksa believes that any change in the industrial zoning should be considered only in the context of an updated Airport Hazard Zoning Ordinance based on FAA approved Noise Exposure Maps (including forecasted maps) these maps are now being completed under Phase I of the FAR Part 150) Study. The City Commission will again consider the Hatchet Creek proposal on June 9, 2008.

21. Part 150 Study (Phase 1)

The independent fee review has been completed. The proposed task order is within 10% of the independent fee review. The FAA's Orlando ADO has included the project in its proposed 2008 program and issued concurrence with the award to RS&H. Notice to proceed was issued to the consultant on December 4. The project should take 120-150 days to complete. A kick-off meeting was held with the consultant on November 30th and various aircraft/airport operational data have been collected. The first meeting of the project Technical Advisory Committee (TAC) and Public Workshop for interested members of the public was held on January 24th. The draft aircraft operational forecast has been sent to FAA for review and approval. FAA is expected to complete their review by the end of March. The approved forecast will be input into the INM computer model to develop five (5) year and twenty (20) year forecast noise exposure maps at 55, 60, 70 and 75 dnl levels.

22. City of Gainesville Fire Rescue Services

The City of Gainesville, in anticipation of budget shortfalls due to the State Legislature's actions regarding property taxes, has advised the Airport that it will increase the fee to staff the Airport's Fire Station. The City intends to increase the fee by approximately \$230 thousand dollars. Staff submitted a response to the City's proposed increase on July 14th. Staff has met with the City Manager and Fire Chief to discuss various options for reducing cost. The airport and city staff agreed to try and negotiate costs and explore a change in staffing with the firefighter union. The City Commission approved a motion giving GACRAA one-year notice of termination of the agreement on October 1, 2007. The Authority will have the option of continuing the agreement for an additional five (5) months beyond October 1, 2008 at 100% cost reimbursement. The City Commission directed staff to work with GACRAA to negotiate a new agreement and explore cost reduction measures. Staff met with the Fire Chief on October 16th to begin discussions on possible cost cutting measures. Staff had a follow-up meeting with GFR on December 7th. GFR presented a general plan that addresses most of staff's concerns and would result in a significant reduction over the City's proposed FY2009 rate. GFR is also receptive to taking on some additional airport operations duties to add value to the contract. Staff will update GACRAA of the GFR proposal and recommends moving forward to formalize a contract for consideration in January 2008. A summary of the contract terms has been provided. The Gainesville City Commission approved the contract terms at its January 28th meeting. The new agreement is being drafted by the City for final review and execution by GACRAA. The agreement for police services is also up for renewal. No major changes are expected. Staff has requested the city draft an agreement for both services for review. Staff is currently reviewing the proposed agreement for consideration at the June meeting. **GFR has reviewed staff's proposed contract changes and has scheduled a meeting to discuss them.**

23. GACRAA Email

A project to implement the Board's request to provide public access to GACRAA members' email on the Airport's website is completed. E-mail to Board members can be viewed on the website.

24. Taxiway B Rehabilitation – Project 08-003

The airport has previously applied for funds to rehabilitate Taxiway B pavement and lighting. The project is included in the airport's Joint Airport Capital Improvement Program (JACIP) Staff recently learned that funding for the project may be awarded in FY 2008 if an FAA reauthorization bill is approved. An RFP for consultant selection has been prepared and advertised. The project must be designed and bid by July 2008 in order to meet FAA requirements to be under grant by September 2008. Consultant proposals are expected by December 20, 2007. In order to meet the demanding FAA schedule, a consultant agreement must

be signed and Notice to Proceed issued by mid to late January. Airport staff recommends arranging for some of the initial geotechnical investigation and perhaps survey work prior to consultant selection in order to meet this tight schedule. The project will include rehabilitation of the existing pavement and replacement of the taxiway edge lighting and two signs. The preferred lighting system will utilize lightning resistant cable (as available) in conduit and utilize LED light fixtures. Lighting work may be bid as an alternate in order to stay within budget. Various paving options will be considered, however, time is of the essence in completing a design that will fit within the FAA grant budget. During the initial survey and Geotech work, it was noted that the existing taxiway is 48' wide; this does not meet any current FAA design standard. FAA must approve repaving of the taxiway at the existing width. FAA may require that the width be increased by 2' to meet current Aircraft Group III standard or be reduced in width to 35' to meet design Group II standards. GACRAA may need to show sufficient large aircraft operations to justify paving at a width greater than 35'. Cost estimates for the various paving widths are being developed for consideration by FAA. The FAA's Airport Improvement Program has only been funded through June 30th. FAA is now requiring bids be received and grant offers accepted before June 30, 2008. This will put even tighter time constraints on the design and bid process. Also, it is expected that only 75% of the original grant amount can be committed to by FAA this fiscal year unless further action is taken by Congress. Staff presented an estimate to FAA prepared by our consultant showing that reducing the taxiway to 35' width would not result in significant savings. FAA has agreed to repave the taxiway at the existing 48'. FAA has indicated verbally on March 19th that \$1.65 million in discretionary grant funding would be made available for the project. This sum is expected to be sufficient to complete the work with the appropriate state (2.5%) and GACRAA (2.5%) match. The project was advertised locally on April 20, 2008. The project pre-bid meeting is scheduled for April 30, 2008.

Project bids were opened on May 20, 2008. GACRAA award the project to the low bidder, John C. Hipp Construction Equipment Co. FAA has awarded a grant to GACRAA in the amount of \$1,824,018 to fund 95% of the eligible project costs including construction work defined in schedules A, B, C, D and E and URS Corp. Task Orders # 1 and 2 for design and construction phase work. A Notice of Award to contractor and the contract documents are being prepared. Construction is expected to start in mid-July. The project is estimated to take 215 days to complete.

25. Solar Panel Project

At its meeting on April 21, 2005, the Board heard a presentation from representatives of Gainesville Regional Utilities (GRU) regarding the installation of a solar energy collector system on the roof of the airline terminal building as a demonstration project. The GRU representative indicated that there would be no cost incurred by GACRAA for the installation of the solar panels. At the time, Reynolds, Smith & Hills, Inc., the firm that designed the Terminal Renovation that

is currently underway, was approached by GRU and the RS&H architectural staff provided a solution by incorporating the solar panels as part of the design of the roof of the building. The GACRAA Board voted to support the proposed GRU Solar Project at the airport.

At its meeting on September 26, 2007, former Gainesville Mayor Thomas Bussing presented a proposal to install photovoltaic solar panels on the roof of the airline passenger terminal. Mr. Bussing reported that Gainesville Regional Utilities (GRU) is in possession of an array of solar panels that are compatible for use on the roof of the terminal. He reported that he has contacted GRU and the utility is interested in pursuing the project with the approval of GACRAA. Mr. Bussing stated that there should be no cost to GACRAA for the installation of the solar panels. The GACRAA Board voted to support the proposed project and directed staff to communicate the Board's support to GRU and the City Commission.

At its meeting on October 25, 2007, the Board learned that GRU was not as anxious to pursue the project as previously thought. In a reply to the Board, GRU General Manager Karen Johnson stated that the cost to the airport to install the solar panels could be in the range of \$25,000 to \$45,000. The GACRAA Board voted to direct staff to continue to work with GRU to develop a maximum budget of \$45,000 and to provide more information on installation of the solar project on the roof of the airline terminal.

Staff met with several representatives of GRU to discuss solar project options on February 20, 2008. While GRU is not interested in installing their own array on the terminal roof at this time, representatives did offer information on current rebates and incentives available from GRU and the State of Florida. GRU suggests a 25 KW array be installed as this will maximize the available incentives. GRU offers rebates of \$1.50 per watt. The state has a grant program which will pay as much as \$4.00 per watt up to a maximum of \$100,000. A 25 KW array will maximize the state contribution. State funds for FY07-08 are currently obligated. Grant funds for FY08-09 are available on a first come, first served basis. State funds are not guaranteed and cannot be applied for until the system has been installed. Therefore, there is some risk to GACRAA. Federal incentives are in the form of a 30% tax credit and would only apply if GACRAA contracts with a private third party to own and operate the solar panel array. Current costs for photovoltaic installations average \$8-\$9 per watt. Cost to GACRAA for a 25 KW installation, after incentives, could be as low as \$62,500. Staff will further explore options and financial payback.

26. City Stormwater Assessments

In response to Mr. McEachern's request, staff has compiled the Stormwater Survey and provided the information to the Board at a prior meeting.

27. Food / Beverage / News & Gift Concession – RFP 08-004

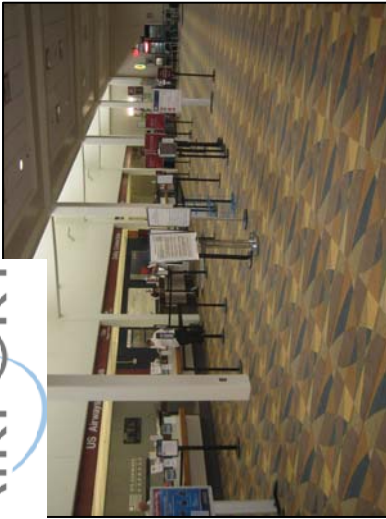
RFP 08-004 for a Food / Beverage / News & Gift Concession was advertised locally on May 18, 2008. A mandatory pre-proposal meeting was held on June 4, 2008. The meeting included a tour of the areas available for use by the concessionaire. A total of three (3) interested parties attended the meeting, including the current terminal concessionaire. Proposals are due on July 7, 2008. In the event that acceptable proposals are received, staff plans to make a selection recommendation to the Board at its July meeting.

28. Federal Express

Federal Express has requested the renewal of their lease for an additional 5 year term. The current lease specifies the use of 14,400 square feet of ramp space at .19 per square foot. We are verifying the current amount of space being used and will increase the rate to the current market rate of .25 per square foot, or \$300 per month.

Federal Express also pays landing fees through Mountain Air Cargo, Inc. These fees average around \$400 per month. Staff is reviewing FedEx's lease proposal.

Terminal Renovation Project Update Status 6/26/2008



Ticketing Area



TSA Area

KEY WORK ACCOMPLISHED

- Concession Area being completed
- Continue work in Mechanical Room
- Continue work in Ticketing and Baggage wings
- Working in west corridor and office area
- Continue work on Punch List items
- Opened access from secure waiting through courtyard



Concession Area



Courtyard

CRITICAL UPCOMING ACTIVITIES

- Install Signs
- Complete west corridor and office area
- Complete mechanical room
- Complete site work
- Complete ticketing and baggage wings
- Prepare facility for substantial completion inspection on July 8, 2008
- Complete all punch list items



Hold Room



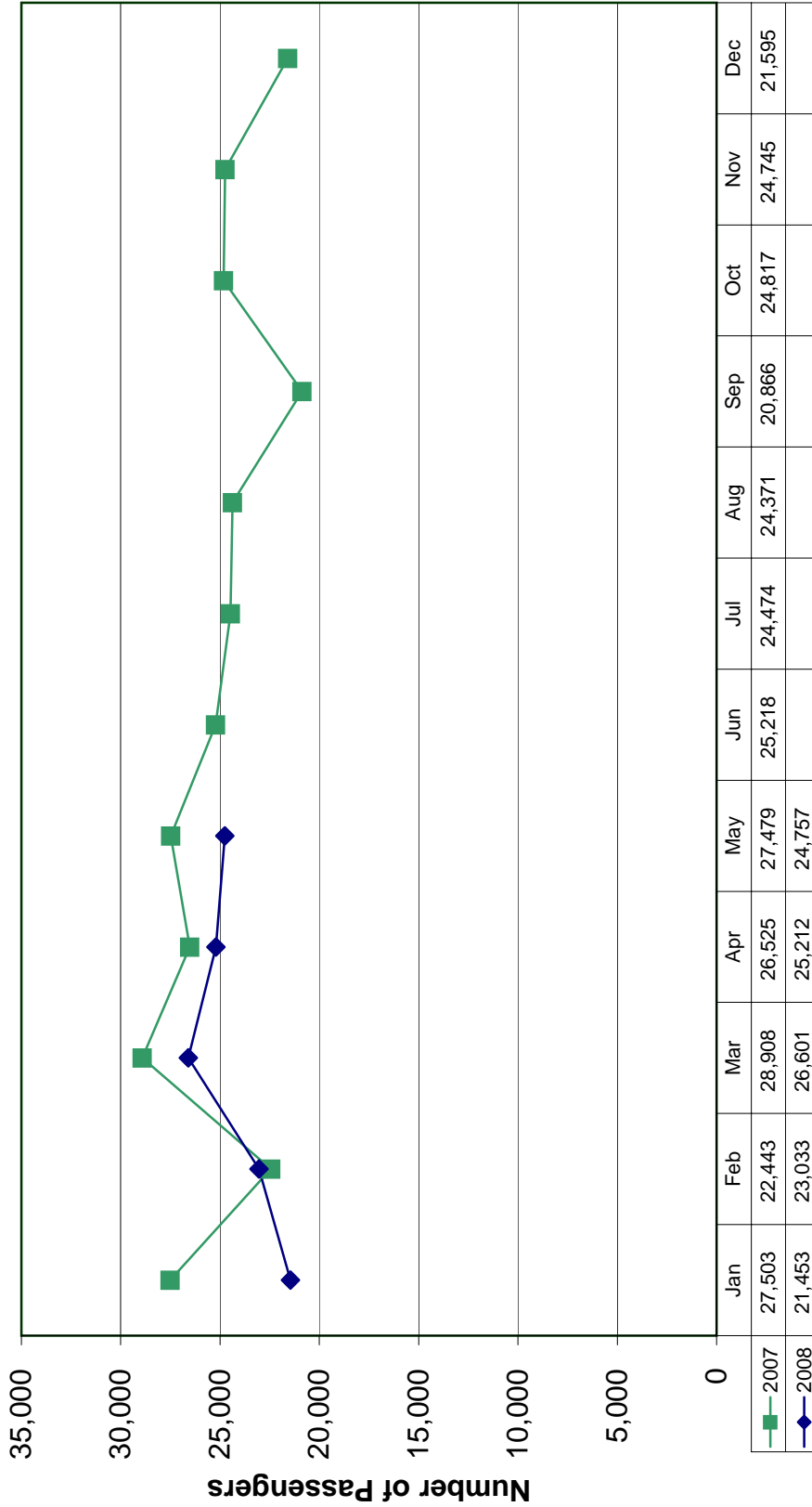
Mechanical Room

Gainesville Regional Airport
Air Traffic Volume and Fuel Flowage
For the Eight Months Ending May 31, 2008

	Actual 05/31/08	Prior 05/31/07	% Change Over Prior	F-YTD 05/31/08	F-YTD 05/31/07	% Change Over Prior
Air Traffic Volume Report						
Passengers						
Regional Carriers						
Deplaned	11,887	13,384	(11.18%)	94,170	100,498	(6.30%)
Enplaned	<u>12,778</u>	<u>13,653</u>	(6.41%)	<u>94,930</u>	<u>100,189</u>	(5.25%)
Totals	24,665	27,037	(8.77%)	189,100	200,687	(5.77%)
Non-Scheduled (Charter)						
Deplaned	46	221	(79.19%)	1,611	5,045	(68.07%)
Enplaned	<u>46</u>	<u>221</u>	(79.19%)	<u>1,543</u>	<u>4,932</u>	(68.71%)
Totals	92	442	(79.19%)	3,154	9,977	(68.39%)
Totals (All-Types)						
Deplaned	11,933	13,605	(12.29%)	95,781	105,543	(9.25%)
Enplaned	<u>12,824</u>	<u>13,874</u>	(7.57%)	<u>96,473</u>	<u>105,121</u>	(8.23%)
Totals	<u>24,757</u>	<u>27,479</u>	(9.91%)	<u>192,254</u>	<u>210,664</u>	(8.74%)
Cargo						
Air Freight						
Deplaned	57,766	63,638	(9.23%)	447,448	509,156	(12.12%)
Enplaned	<u>3,536</u>	<u>6,453</u>	(45.20%)	<u>47,643</u>	<u>119,377</u>	(60.09%)
Totals	61,302	70,091	(12.54%)	495,091	628,533	(21.23%)
Air Express						
Deplaned	0	1,512	(100.00%)	0	7,548	(100.00%)
Enplaned	<u>1</u>	<u>0</u>	0.00%	<u>1</u>	<u>335</u>	(99.70%)
Totals	1	1,512	(99.93%)	1	7,883	(99.99%)
Total Cargo	<u>61,303</u>	<u>71,603</u>	(14.38%)	<u>495,092</u>	<u>636,416</u>	(22.21%)
Tower Operations (Numbers)						
Air Carrier (60+Seats)	156	313	(50.16%)	1,367	1,457	(6.18%)
Commuter/Taxi(Under)	831	641	29.64%	7,253	6,569	10.41%
Cargo Carrier	35	36	(2.78%)	283	285	(0.70%)
Gen. Aviation	5,691	4,176	36.28%	42,824	45,426	(5.73%)
Military	<u>383</u>	<u>675</u>	(43.26%)	<u>4,083</u>	<u>6,956</u>	(41.30%)
Totals	7,096	5,841	21.49%	55,810	60,693	(8.05%)
Fuel Flowage Report (Gallons)						
General Aviation						
Jet A	76,097	93,033	(18.20%)	734,164	763,180	(3.80%)
AvGas	<u>18,705</u>	<u>25,204</u>	(25.79%)	<u>157,185</u>	<u>193,210</u>	(18.65%)
Total General Aviation	94,802	118,237	(19.82%)	891,349	956,390	(6.80%)
Airlines Jet A	126,982	110,444	14.97%	1,044,652	997,252	4.75%
Military Jet A	<u>13,186</u>	<u>15,868</u>	(16.90%)	<u>145,313</u>	<u>167,800</u>	(13.40%)
Total Fuel Flowage	<u>234,970</u>	<u>244,549</u>	(3.92%)	<u>2,081,314</u>	<u>2,121,442</u>	(1.89%)

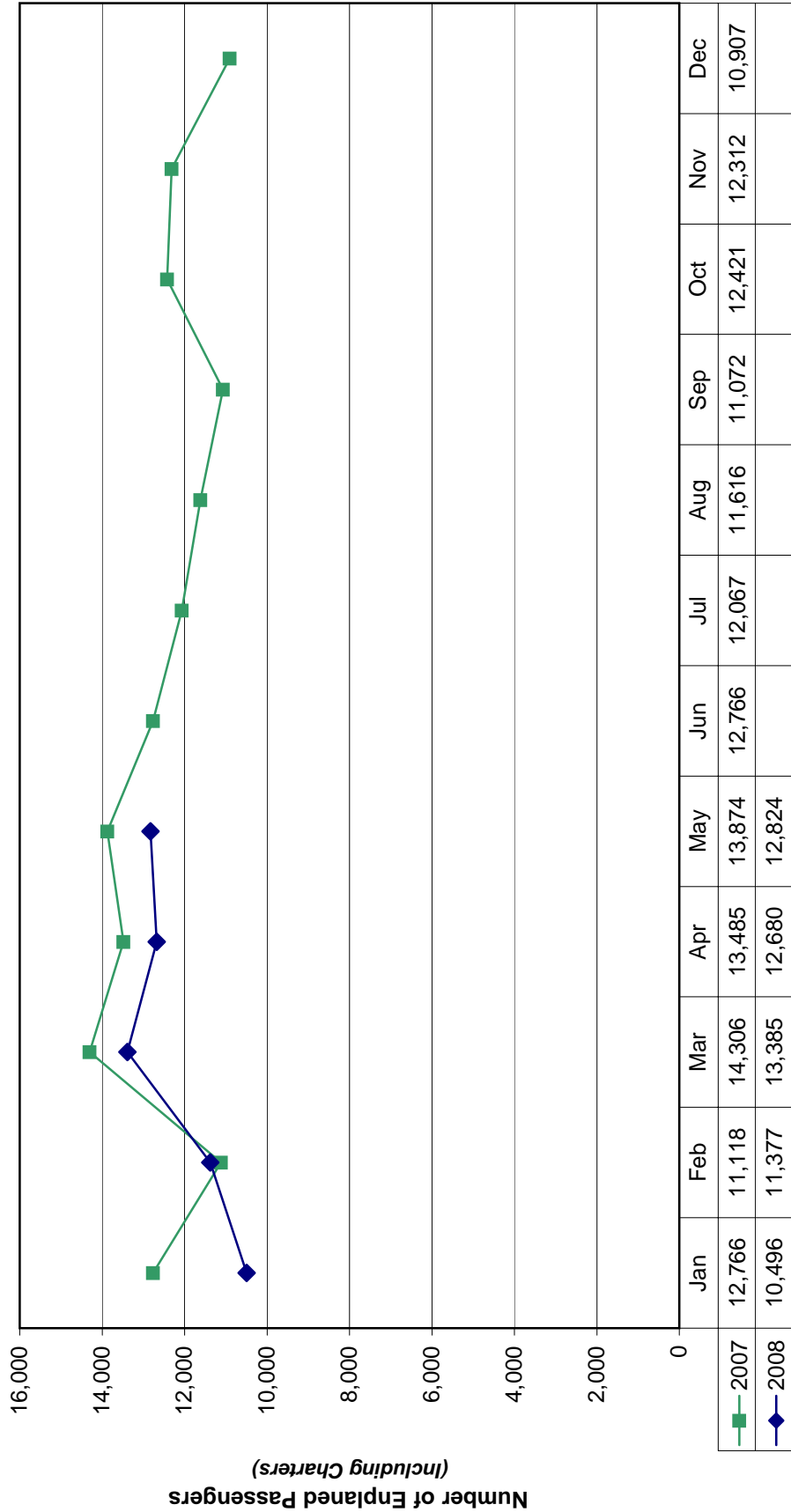


Passenger Traffic by Month May 2008



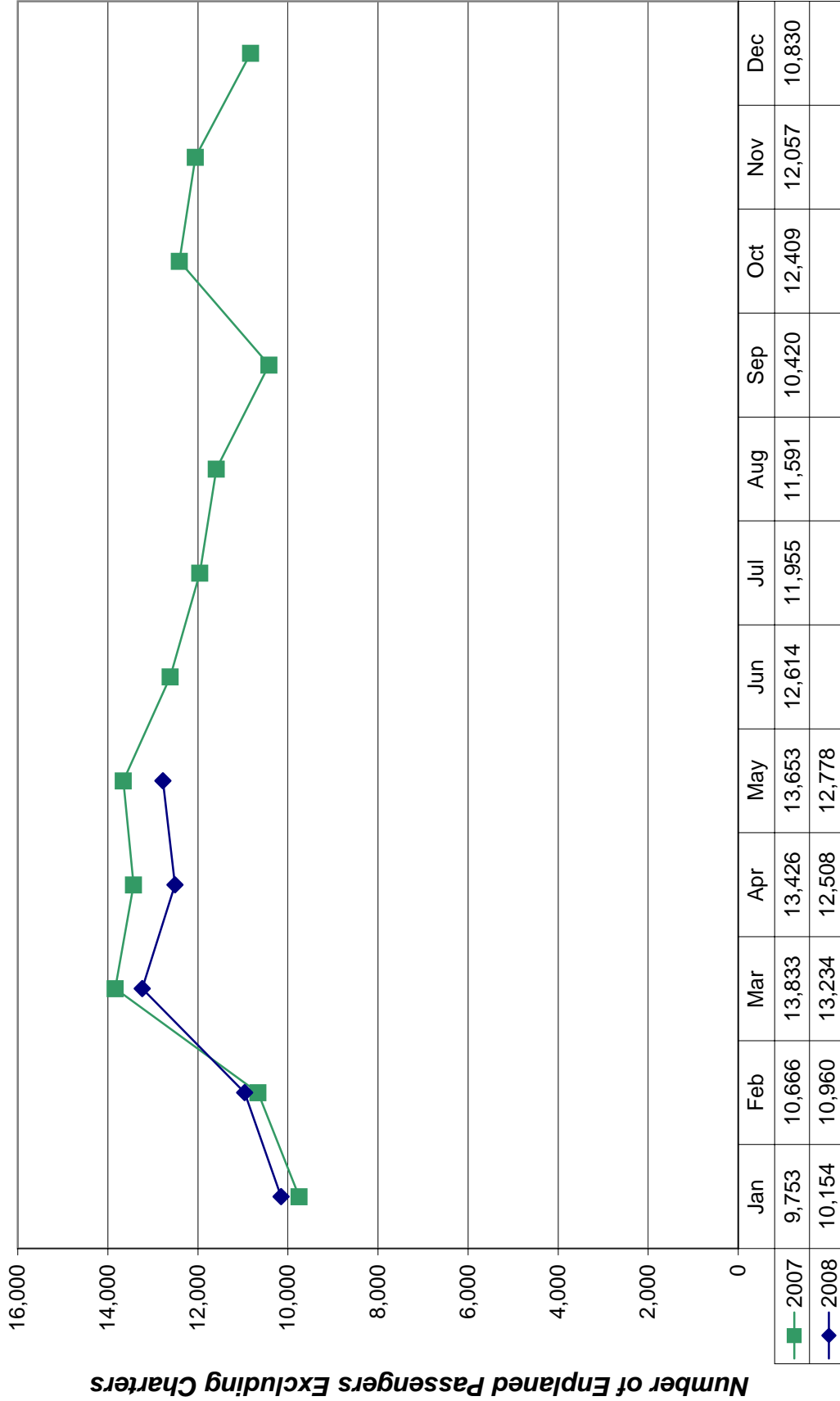


**Enplanements by Month
Including Charters
May 2008**





**Enplanements by Month
Excluding Charters
May 2008**



Gainesville Regional Airport
 Scheduled Commercial Passenger Traffic Load Factors
 For the Eight Months Ending May 31, 2008

	Total Passengers	Total Load Factor	F-YTD Total Passengers	F-YTD Load Factor
Airlines:				
Atlantic Southeast Airlines: (Delta Connection)				
Load Potential	9,922.00	100.0%	78,196.00	100.0%
Arriving	6,972.00	70.3%	53,780.00	68.8%
Departing	7,728.00	77.9%	54,923.00	70.2%
Total Passengers for the Month	14,700.00	74.1%	108,703.00	69.5%
Mesa Airlines: (US Airways Express)				
Load Potential	5,900.00	100.0%	47,350.00	100.0%
Arriving	4,374.00	74.1%	34,418.00	72.7%
Departing	4,474.00	75.8%	33,696.00	71.2%
Total Passengers for the Month	8,848.00	75.0%	68,114.00	71.9%
Gulfstream/Continental Connection:				
Load Potential	1,406.00	100.0%	13,072.00	100.0%
Arriving	541.00	38.5%	5,972.00	45.7%
Departing	576.00	41.0%	6,311.00	48.3%
Total Passengers for the Month	1,117.00	39.7%	12,283.00	47.0%
Totals for All Airlines				
Load Potential - Enplaned	17,228.00	50.0%	138,618.00	50.0%
Load Potential - Deplaned	17,228.00	50.0%	138,618.00	50.0%
Load Potential - Total	34,456.00	100.0%	277,236.00	100.0%
Total Passengers	24,665.00	71.6%	189,100.00	68.2%
Gulfstream/Continental Connection - Tampa Route				
Load Potential - Total E&D	494.00	100.0%	3,914.00	100.0%
Enplaned - Departing	148.00	30.0%	1,984.00	50.7%
Deplaned - Arriving	118.00	23.9%	1,511.00	38.6%
Total Passengers for the Month	266.00	26.9%	3,495.00	44.6%
Gulfstream/Continental Connection - Miami Route				
Load Potential - Total E&D	912.00	100.0%	9,158.00	100.0%
Enplaned - Departing	428.00	46.9%	4,327.00	47.2%
Deplaned - Arriving	423.00	46.4%	4,461.00	48.7%
Total Passengers for the Month	851.00	46.7%	8,788.00	48.0%

AIRPORT BUSINESS

2. Finance Report

An update on the GACRAA budget and a comparison with actual revenue and expenditures as of May 31, 2008 will be provided.

Recommendation: Listen to the report and give any applicable comment.

Pages 32 – 36 will be provided prior to the meeting.

Finance report page 1

Finance Report page 2

Finance Report page 3

Finance Report page 4

Finance Report page 5 interest

AIRPORT BUSINESS

3. FAA Airport Improvement Program (AIP) Grant No. 3-012-0028-26-2008 – Resolution 08-022

RESOLUTION NO. 08-022 EFFECTIVE JUNE 26, 2008

RESOLUTION ACCEPTING GRANT OFFER FROM DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION AND AUTHORIZING EXECUTION BY THE APPROPRIATE OFFICIALS ON BEHALF OF THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY

WHEREAS, at its meeting on July 26, 2007, the Gainesville-Alachua County Regional Airport Authority (GACRAA) voted to direct staff to pursue and FAA grant application for funding of a Part 150 Noise Study and to pursue a task order with Reynolds Smith & Hills, Inc., to perform the study; and

WHEREAS, at its meeting on September 26, 2007, GACRAA adopted Resolution 07-021 authorizing execution of Task Order # 20 with Reynolds, Smith & Hills, Inc. to conduct Phase 1 of a Part 150 Noise Study; and

WHEREAS, at its meeting on November 15, 2007, in the absence of notification that FAA funding would be forthcoming, GACRAA adopted Resolution 08-002 authorizing line of credit draws from Compass Bank for payment of expenses related to Reynolds, Smith & Hills, Inc. Task Order # 20; and

WHEREAS, on April 24, 2008, GACRAA endorsed an FAA AIP Grant Application submitted on April 8, 2008 in the amount of \$171,338 representing 95% of the eligible costs of Part 150 Study – Phase 1, Noise Exposure Maps; and

WHEREAS, on June 13, 2008, the said Federal Aviation Administration (FAA) submitted a Grant Agreement which constitutes an Offer to the City of Gainesville and the Gainesville-Alachua County Regional Airport Authority to be executed by the appropriate officials which, when so accepted, constitutes a Grant Agreement by which the United States Government will participate in the allowable costs of the project with the Federal Share to be \$171,325; and,

WHEREAS, for the purpose of receiving Federal Grant funds, the FAA requires that the City of Gainesville and the Gainesville-Alachua County Regional Airport Authority both approve

the Offer and the Gainesville-Alachua County Regional Airport Authority hereby requests that the City of Gainesville approve said Offer;

NOW, THEREFORE,

BE RESOLVED BY THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY, as follows:

Section 1. That the Gainesville-Alachua County Regional Airport Authority accepts Grant Agreement for the purpose of obtaining Federal aid for a Part 150 Noise Study – Phase 1 under Project No. 3-12-0028-026-2008 that is to be implemented by the Gainesville-Alachua County Regional Airport Authority in accordance with Chapter 2006-363, Laws of Florida, and that such Grant Agreement shall be hereby made a part hereof.

Section 2. The Gainesville-Alachua County Regional Airport Authority does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in said Offer, and by such acceptance agrees to abide by all of the terms and conditions of the Grant Agreement.

Section 3. That the Gainesville-Alachua County Regional Airport Authority hereby endorses the execution of the grant agreement by Allan J. Penksa, Chief Executive Officer on June 16, 2008 accepting the Grant Agreement offer from the USDOT

EFFECTIVE this 26th day of June, 2008.

(SEAL)

Peter L. Johnson
Chair

WITNESS:

James L. Stringfellow, Sr.
Secretary/Treasurer

APPROVED AS TO FORM AND LEGALITY

BY: _____
Donald W. Stanley
Attorney for the Authority

GRANT AGREEMENT

U. S. Department
of Transportation
Federal Aviation
Administration

COPY

Date of Offer: June 13, 2008
Project Number: 3-12-0028-026-2008
Recipient: Gainesville-Alachua County Regional Airport Authority (Herein called Sponsor)
Airport: Gainesville Regional Airport

OFFER

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay, as the United States' share, ninety five percent (95%) of the allowable costs incurred in accomplishing the project consisting of the following:


"Conduct Phase I Part 150 Noise Compatibility Plan Study"

as more particularly described in the Project Application dated April 8, 2008.

The maximum obligation of the United States payable under this Offer shall be \$171,325 for airport planning.

This offer is made in accordance with and for the purpose of carrying out the applicable provisions of the Federal Aviation Act of 1958, as amended, codified at Title 49 of the United States Code. Acceptance and execution of this offer shall comprise a Grant Agreement, as provided by Title 49 of the United States Code, constituting the contractual obligations and rights of the United States and the Sponsor.

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION



Manager, Airports District Office

ACCEPTANCE

The Sponsor agrees to accomplish the project in compliance with the terms and conditions contained herein and in the document "Terms and Conditions of Accepting Airport Improvement Program Grants" dated March 29, 2005.

Executed this 16 day of June, 2008
(Seal) M. Lynn Poffinger
Attest Grants and Contracts Administrator
Title
Gainesville-Alachua County
Regional Airport Authority
Name of Sponsor
Al Hahn
Signature of Sponsor's Designated Official Representative
Chief Executive Officer
Title

CERTIFICATE OF SPONSOR'S ATTORNEY

I, Donald W. Stanley Jr, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of State of Florida. Further, I have examined the foregoing Grant Agreement, and the actions taken by said Sponsor relating thereto, and find that the acceptance thereof by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the applicable provisions of the Federal Aviation Act of 1958, as amended, codified at Title 49 of the United States Code. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Donald W. Stanley Jr
Signature of Sponsor's Attorney
6-17-08
Date

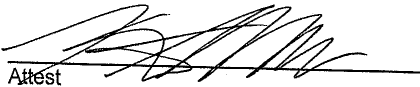
COPY

ACCEPTANCE (CITY)

The Sponsor agrees to accomplish the project in compliance with the terms and conditions contained herein and in the document "Terms and Conditions of Accepting Airport Improvement Program Grants" dated March 29, 2005.

Executed this 18 day of June, 2008
(Seal)

City of Gainesville Florida
Name of Sponsor


Attest

Regent Harunahar
Signature of Sponsor's Designated Official Representative

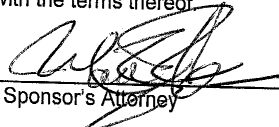
Clerk of the Commission
Title

Mayor
Title

CERTIFICATE OF SPONSOR'S ATTORNEY

I, Marion J. Radson, Acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of State of Florida. Further, I have examined the foregoing Grant Agreement, and the actions taken by said Sponsor relating thereto, and find that the acceptance thereof by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the applicable provisions of the Federal Aviation Act of 1958, as amended, codified at Title 49 of the United States Code. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are not legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.


Signature of Sponsor's Attorney

JUN 18 2008
Date



CITY OF GAINESVILLE

Page Number 41
Marion J. Radson
City Attorney

Office of the City Attorney

June 18, 2008

Ronald D. Combs
Charles L. Hauck
Natalie D. McKellips
Stephanie M. Marchman
Daniel M. Nee
Nicolle M. Shalley
Elizabeth A. Waratuke

Mr. Dean Stringer
Federal Aviation Administration
5950 Hazeltine Drive, Suite 400
Orlando, FL 32822-5024

Project Number: 3-12-0028-026-2008
Recipient: Gainesville-Alachua County Airport Authority and
The City of Gainesville
Gainesville Regional Airport

Dear Mr. Stringer:

This letter is being furnished to you in connection with the Grant Agreement offered by the U.S. D.O.T., Federal Aviation Administration, under the above-referenced project number.

I am the City Attorney for the Sponsor, City of Gainesville, Florida. In this connection, I have examined the foregoing Grant Agreement and have concluded that the ALP incorrectly includes parcel K (the Gumroot swamp) on the ALP because there were no federal funds involved in the acquisition of the property, and the note to parcel K incorrectly refers to it being acquired under FDOT grant W.P.I. #2820773. According to the FDOT, there is no evidence of an executed Joint Participation Agreement (JPA) for W.P.I. #2820773. The Florida Department of Transportation (FDOT) in a letter dated November 22, 2002, copy attached, has acknowledged that there is no executed JPA on record with the FDOT.

I have discussed this matter with Allan J. Penksa, Airport Director, Gainesville Regional Airport, and can represent to you that he and the Gainesville-Alachua County Regional Airport Authority support the City's efforts to remove the property from the ALP. The Airport Authority will work with the City to ensure appropriate measures for airspace protection and airport compatible land use.

The City Commission, at its meeting of June 9, 2008, directed City staff to contact F.A.A. about removing the inaccurate reference to the Gumroot Swamp Park property from the F.A.A. approved Airport Layout Map. The City requests to meet with you or the appropriate representative of the F.A.A. within the next 30 days to discuss and resolve this long outstanding matter. Thank you.

Sincerely,

Marion J. Radson
City Attorney

MJR/afm

cc: Mayor and City Commissioners
Allan Penksa, Airport Director
Russ Blackburn, City Manager

Attachment

200 E. University Ave., Suite 425, Gainesville, FL. 32601
Telephone: (352) 334-5011; Fax: (352) 334-2229
e-mail: legal@cityofgainesville.org



Florida Department of Transportation

THOMAS F. BARRY, JR.
SECRETARY

JEB BUSH
GOVERNOR

1109 S Marion Avenue
Mail Station 2018
Lake City, Florida 32025-5874

(800) 749-2967
(386) 961-7855
(386) 758-3766 Fax

November 22, 2002

Richard Crider
Director of Aviation
Gainesville Regional Airport
3880 NE 39th Avenue, Suite A
Gainesville, Florida 32609

**RE: Land Acquisition, F.P. # 21675814401 or W.P.I # 2820773
At the Gainesville Regional Airport**

Dear Mr. Crider:

Through all of our research we have discovered that there is no evidence of an executed Joint Participation Agreement (JPA) for the above referenced project. Since this is the case the Florida Department of Transportation (FDOT) has removed this project from our aviation accounts receivable spreadsheet. FDOT has cancelled any payback requirement for the Gainesville Regional Airport under the above referenced project.

If you have any questions do not hesitate to contact me.

Sincerely,

Roland C. Luster
Aviation and Ports Administrator

www.dot.state.fl.us

AIRPORT BUSINESS

4. Passenger Lobby Furniture Purchase – Resolution 08-023

**RESOLUTION NO. 08-023
EFFECTIVE JUNE 26, 2008**

A RESOLUTION AUTHORIZING THE PURCHASE OF PASSENGER TERMINAL PUBLIC AREA SEATING, FURNISHINGS AND FIXTURES AT GAINESVILLE REGIONAL AIRPORT.

WHEREAS, the Passenger Terminal Renovation Phase 2 project is due to be completed in July of 2008; and

WHEREAS, on April 24, 2008, the Gainesville-Alachua County Regional Airport Authority approved the filing of an FAA AIP grant application in the amount of \$175,750 to fund the eligible costs (95% of \$185,000) of the purchase of passenger terminal public area seating, furnishings and fixtures; and

WHEREAS, the FAA has advised that grant funding could be made available if the public area seating, furnishings and fixtures are secured to the terminal however, to date, the funding is unknown; and

WHEREAS, staff is evaluating seating, furnishings and fixtures available for direct purchase via State of Florida contract and is also considering a Terminal Renovation project change order for items available under GSA pricing;

NOW, THEREFORE,

BE IT RESOLVED BY THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY, as follows:

Section 1. That the Gainesville-Alachua County Regional Airport Authority authorizes staff to evaluate quotes and select the new public area seating, furniture and fixtures up to the amount of \$185,000 utilizing state pricing.

Section 2. That Allan Penksa, Chief Executive Officer, is hereby authorized and directed to pursue the FAA AIP funding in the amount of \$175,750 (95% of \$185,000) to cover the cost of said furniture purchase.

Section 3. That Allan Penksa, Chief Executive Officer is authorized and directed to purchase public seating, furniture and fixtures up to the amount of \$185,000.

EFFECTIVE this 26th day of June, 2008.

**GAINESVILLE-ALACHUA COUNTY
REGIONAL AIRPORT AUTHORITY**

Peter L. Johnson
Chair

ATTEST:

James L. Stringfellow, Sr.
Secretary / Treasurer

APPROVED AS TO FORM AND LEGALITY

BY: _____
Donald W. Stanley, Jr.
Attorney for the Authority

AIRPORT BUSINESS

5. URS Corporation – Task Order # 2 – Resolution 08-024

**RESOLUTION NO. 08-024
EFFECTIVE JUNE 26, 2008**

RESOLUTION AUTHORIZING EXECUTION OF TASK ORDER # 2 WITH URS CORPORATION FOR ENGINEERING CONSULTING SERVICES ASSOCIATED WITH THE CONSTRUCTION PHASE SERVICES CONSISTING OF CONSTRUCTION ADMINISTRATION, RESIDENT PROJECT REPRESENTATION AND QUALITY ASSURANCE TESTING OF A TAXIWAY B REHABILITATION AND LIGHTING PROJECT

WHEREAS, the Gainesville - Alachua County Regional Airport Authority has approved an Agreement for engineering consulting services with URS Corporation to provide for a Taxiway B Rehabilitation and Lighting project; and

WHEREAS, performance of professional engineering consulting services are required to for construction phase services consisting of Construction Administration, Resident Project Representative and Quality Assurance Testing; and

WHEREAS, the ninety-five percent (95%) of the total eligible cost of these services, estimated to be no more than \$169,941, is anticipated to be funded through an FAA AIP grant; and

NOW, THEREFORE,

BE IT RESOLVED BY THE GAINESVILLE-ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY, as follows:

Section 1. That the Gainesville-Alachua County Regional Airport Authority shall execute Task Order #2 with URS Corporation for construction phase services associated with a Taxiway B Rehabilitation and Lighting project.

Section 2. That Allan J. Penksa, Chief Executive Officer, is hereby authorized and directed to execute Task Order # 2 with URS Corporation on behalf of the Gainesville-Alachua County Regional Airport Authority, contingent on independent fee estimate satisfactory to the FAA and FAA and legal counsel review.

EFFECTIVE this 26th day of June, 2008.

**GAINESVILLE-ALACHUA COUNTY
REGIONAL AIRPORT AUTHORITY**

Peter L. Johnson
Chair

ATTEST:

James L. Stringfellow, Sr.
Secretary / Treasurer

APPROVED AS TO FORM AND LEGALITY

BY: _____
Donald W. Stanley, Jr.
Attorney for the Authority

TASK ORDER NUMBER 2

This Task Order No. 2 is an amendment to and made a part of the Agreement dated February 1, 2008, between Gainesville-Alachua County Regional Airport Authority (Owner) and URS Corporation Southern, (Engineer). This Task Order No. 2 includes the scope of services, costs, and schedule. The Scope of Services for this Task Order No. 2 is as follows:

A. SCOPE OF SERVICES

I. Project Description

The CLIENT hereby retains URS to furnish Construction Phase services consisting of Construction Administration, Resident Project Representative, and Quality Assurance Testing for:

- Gainesville Regional Airport, Taxiway “B” Rehabilitation and Lighting/Electrical Design; Bid Schedules A, B, C, D, and E.

The above described improvements are hereinafter called the **PROJECT**.

The **PROJECT** consists of the rehabilitation of asphalt Taxiways “B” and “A-1” and the replacement of the edge lighting system and obsolete airfield guidance signs adjacent to these pavements. The **PROJECT** also includes the removal and replacement of failed RCP drainage pipe under T/W B, pavement marking, pavement grooving and related work as detailed in the Contract Documents that were prepared under Task Order No. 1.

II. Services by Engineer

The services that **URS** shall furnish to the **CLIENT** under this Agreement shall include those defined below.

A. Construction Phase Services

1. Represent the **CLIENT** in the Pre-Construction Conference.
2. Provide general consultation and advice to the **CLIENT** with respect to the Construction of the **PROJECT**.
3. Perform bi-weekly inspections of the **PROJECT** by the Engineer of Record while construction is in progress to observe the progress, workmanship and quality of material for conformity with the plans, specifications and construction schedule and provide appropriate reports to the **CLIENT**.
4. Retain the services of a qualified subconsultant to perform full-time and part-time Resident Project Representative (RPR) services and observations of the performance of the work of the contractor during the construction of the **PROJECT**. A narrative description of the

extent of full-time and part-time RPR services is attached in Attachment B. RPR services are more fully described as follows:

- A. Check samples, catalog data, shop and mill tests of equipment and materials, and other data which the Contractor is required to submit, for general conformance and compliance with the information given in the Contract Documents.
- B. Review the construction schedule prepared and updated by the contractor for compliance with the contract and give advice to the Owner concerning its acceptability.
- C. Attend the pre-construction conference with the Owner, Contractor, and necessary representatives of the FAA.
- D. Attend weekly or bi-weekly progress meetings and other job meetings as required by the project and approved by the Owner.
- E. Serve as the Owner's liaison with the Contractor, working principally through the Contractor's project manager and/or field superintendent.
- F. Assist the Owner in coordination with various stakeholders for activities that will affect day to day airport operations.
- G. Cooperate with the Contractor on the Owner's behalf in dealings with the various local agencies having jurisdiction over the Project in order to complete permits and service connections to public utilities and facilities.
- H. Obtain field samples of materials delivered to the site, as required.
- I. Receive and retain submittals between the Contractor and the Engineer for construction observation purposes.
- J. Alert the Contractor's field superintendent and the Engineer when materials or equipment are being installed before approval of shop drawings or samples are submitted.
- K. Conduct on-site observations of the work-in-progress as a basis for determining that the project is proceeding in accordance with the Contract Documents.
- L. Receive and retain Contractor's Requests for Information (RFI's) to the Engineer of Record and review the Engineer's responses for construction observation purposes.
- M. Receive and retain project bulletins, letters and project change orders as may be required. Evaluate the proposed cost of said change orders and make recommendations to the Owner.
- N. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, and record the outcome of these inspections.
- O. Keep a diary or log book, recording hours on the job site, weather conditions, list of visiting officials, daily activities, decisions made, observations in general, and specific observations in more detail as in the case of test procedures.
- P. Maintain daily reports with project photos and monitor quantities for the project.
- Q. Maintain a set of red-lined drawings on which authorized changes are noted.
- R. Furnish the Owner periodic reports as required of progress of the Project and the Contractor's compliance with the approved construction schedule.
- S. Advise the Owner in advance of scheduled major tests or start of important phases of the Project.
- T. Review applications for payment and certified payrolls with the Contractor for compliance with the established procedure for their submission and forward them with recommendations to the Owner, noting particularly their relation to the work completed

and materials and equipment delivered at the site.

U. Participate in the final inspection for the project. Document all punch list items and provide follow-up coordination to help ensure that all punch list items are completed within 30 calendar days.

V. Upon completion of the project, prepare and submit to the Owner for project closeout, supporting documentation for FAA grant closure including the following: Certified Payrolls, Daily Reports, Punch-List Items, and Test Reports.

5. Review and approve, if acceptable, for compliance with the design concept of the **PROJECT** and compliance with the information given in the construction contract documents, all detailed construction shop and erection drawings and materials samples submitted by the Contractor(s).
6. Retain the services of a qualified subconsultant to perform Quality Assurance (QA) testing of materials as may be necessary for the proper construction of the project. Review reports of field inspections and testing activities performed by the contractor, testing laboratory or others. A description of the extent of QA testing is attached in Attachment B.
7. Prepare routine change orders or routine supplemental agreements as may become necessary during construction of the work, it being understood that change orders or supplemental agreements involving major changes or revisions to plans, specifications or construction operations will be performed in accordance with "Additional Services", described herein.
8. Review and recommend for approval, monthly and final progress payments to the contractor, change orders, supplemental agreements and time extensions.
9. Perform a substantial completion inspection and a final inspection with representatives of the **CLIENT**, Contractor, and appropriate governmental agencies of the completed **PROJECT**.
10. Provide project closeout documentation and record drawings based on the observations of the engineer, the inspector, and the contractor's marked up drawings.

B. Additional Services

If authorized in writing by the **CLIENT**, **URS** will furnish or obtain from specialty consultants the following services in connection with the **PROJECT**.

11. Prepare necessary permit applications with supporting drawings, figures and attachments except as noted in Item 4.G above.
12. Make major revisions to completed or partially completed design plans and specifications to incorporate changes made to the scope of work after approval of said element of the project by reviewing agencies provided that these revisions are not attributable to any errors or omissions of **URS**.

13. Prepare construction contract change orders or supplemental agreements involving major changes or revisions of the completed construction plans, specifications or to construction operations which are not attributable to any error or omissions on the part of **URS**.
14. Prepare to serve as a consultant, witness or representative for the **CLIENT** in any public hearing, public information meeting or other administrative proceeding involving the **PROJECT**. Such consultation and representation in connection with litigation or other legal proceedings involving the **PROJECT** shall be covered under subsequent supplemental agreement.
15. Assist the **CLIENT** in performing any inspection of facilities constructed under this Agreement after final acceptance of the work but prior to the expiration of any contractor's warranty periods imposed in construction contract documents.
16. Furnish additional copies of final plans, specifications and contract documents.
17. Perform services involving the preparation of rate schedules, earnings and expense statements, feasibility studies, appraisals, evaluations or other similar detailed analysis that are not normally required in the scope of the **PROJECT**.
18. Prepare drawings from field measurements or existing construction when required for planning additions or alterations thereto where they are not included in the original scope of the **PROJECT**.
19. Perform additional engineering surveys as may be necessary for the proper design and construction of the **PROJECT**.
20. Prepare and /or verify "as-built" information provided by the construction contractor(s) by means of a survey crew.

III. CLIENT'S RESPONSIBILITIES

The **CLIENT**'s responsibilities shall include the following:

1. Coordinate the **CLIENT**'s requirement for the **PROJECT** with **URS**.
2. Provide copies of pertinent documents, reports, plans, specifications, photography, standard forms and other similar data available to the **CLIENT** that are required by **URS** for the proper performances of his services.
3. Provide information and make decisions as may be required to prosecute the work in a timely manner.

4. Review insurance documents submitted by contractor(s) for conformance with the construction contract documents.
5. Authorize **URS** to arrange for the hiring of full-time/part-time Resident Project Representative (RPR) to perform observation of the performance of the work of the contractor during the construction of the **PROJECT**.
6. Provide payment of permit application fees to **URS** or directly to the agency as necessary to complete submittal requirements to respective management agencies.
7. Provide oversight of the contractor’s construction and coordination activities during times of part-time RPR inspection as described in Attachment B.

B. PAYMENT

Based on the Lump Sum and Not-to-Exceed amounts contained in Attachment “B”, 3 pages.

C. EFFECTIVE DATE

This Task Order No. 2 is effective as of July 1, 2008.

D. ORIGINAL AGREEMENT

All Terms and Conditions of the Agreement dated February 1, 2008 shall remain the same and shall apply hereto.

E. ACCEPTANCE

By signature, the parties hereto accept the provisions of this Task Order No. 2.

ENGINEER:

URS Corporation Southern,

By: _____

Date: _____, 2008

OWNER:

GAINESVILLE-ALACHUA COUNTY
REGIONAL AIRPORT AUTHORITY

By: _____
Chief Executive Officer

Date: _____, 2008

ATTACHMENT B

**FEE PROPOSAL - SUMMARY PAGE
CONSTRUCTION PHASE SERVICES
URS CORPORATION
REHABILITATE TAXIWAY B
GAINESVILLE REGIONAL AIRPORT**

Prepared by: URS
06/23/08

	Rate	Hours	Amount
A. CONSTRUCTION ADMINISTRATION PHASE SERVICES			
1 URS-Tampa office - Labor - Construction Administration			
Principal - Henriquez	\$190	0	\$0
Deputy Project Manager - D. Combs	\$148	0	\$0
Sr. Engineer	\$151	0	\$0
Engineer/Sr. CADD	\$115	0	\$0
Designer/Jr. Engineer	\$90	108	\$9,720
CADD Technician	\$75	0	\$0
Clerical	\$25	28	\$700
Subtotal - URS-Tampa - Labor - Lump Sum basis		136	\$10,420
Subtotal - URS-Tampa - Expenses - not-to-exceed basis			\$3,659
TOTAL - URS-Tampa			\$14,079
2 URS-Lake City office - Labor - Construction Administration			
Project Manager - B. Prange	\$157	216	\$33,912
Subtotal - URS Lake City- Labor - Lump Sum basis		216	\$33,912
Subtotal - URS Lake City - Expenses - not-to-exceed basis			\$1,510
TOTAL - URS Lake City			\$35,422
CONSTRUCTION ADMINISTRATION PHASE - LABOR TOTAL - Lump Sum basis			
CONSTRUCTION ADMINISTRATION PHASE - EXPENSES TOTAL - not-to-exceed basis			
CONSTRUCTION ADMINISTRATION PHASE - TOTAL (LABOR AND EXPENSES)			
B. GEOTECHNICAL MATERIALS TESTING (QUALITY ASSURANCE)			
1. Cal-Tech Testing, Inc. - see attached proposal by Cal-Tech			
QA Materials Testing - Time and materials not-to-exceed basis	\$28,205	1	\$28,205
C. RESIDENT PROJECT REPRESENTATIVE (RPR)			
1. Civil Services, Inc. (DBE) - see attached proposal by CSI			
RPR Inspector, on the site - Time and materials not-to-exceed basis	\$75	1,024	\$76,800
RPR Inspector, travel time - Time and materials not-to-exceed basis	\$55	189	\$10,395
RPR mileage expenses - 160 miles x 126 trips x .25/mile - Time and materials not-to-exceed basis			\$5,040
Subtotal - CSI - Labor - Time and materials not-to-exceed basis			\$92,235
TOTAL CONSTRUCTION PHASE SERVICES (LABOR, EXPENSES, SUBCONSULTANTS)			
			\$169,941

FEE PROPOSAL - CONSTRUCTION PHASE TASKS
URS CORPORATION
REHABILITATE TAXIWAY B
GAINESVILLE REGIONAL AIRPORT

Prepared by: URS
 6/23/2008

A. CONSTRUCTION ADMINISTRATION - URS CORP - LUMP SUM BASIS

1. TASK	PM	SR ENGINEER	ENGINEER	DESIGNER/ JR ENGINEER	CADD TECH	CLERICAL
Issued for Construction Drawings	2	0	0	8	0	4
Pre-Construction Conference	8	0	0	0	0	0
Periodic Site Visits (Bi Weekly Meetings - 15 visits)	90	0	0	0	0	0
Submit FAA Reports	8	0	0	0	0	4
Review Shop Drawings	4	0	0	40	0	0
Review Testing Reports	20	0	0	0	0	0
Review Pay Applications	20	0	0	0	0	0
Review Changes and Pricing	20	0	0	0	0	0
Change Orders and Field Changes	20	0	0	20	0	0
Conduct Substantial Completion Inspection and Report	8	0	0	8	0	4
Conduct Final Completion Inspection and Report	8	0	0	0	0	4
Prepare Engineers Closeout Book	4	0	0	8	0	12
Prepare As-Built Drawings	4	0	0	24	0	0
SUBTOTAL CONSTRUCTION ADMINISTRATION SERVICES	216	0	0	108	0	28

C. RESIDENT PROJECT REPRESENTATIVE - CSI - NOT-TO-EXCEED BASIS

2. TASK	SR. INSPECTOR (on site)	SR. INSPECTOR (travel time)
Pre-Construction Conference/Review plans and specs	24	1.5
see notes * Daily Inspection - Phases 2, 3A, 3B, 4B (22 weeks, 5 days/week, 8 hours on site, 1.5 hours travel)	880	172.5
see notes * Twice Weekly Inspection - Phase 4A (4 weeks, 2 days/week, 8 hours on site, 1.5 hours travel)	64	12.0
Conduct Substantial Completion Inspection and Report	16	1.5
Conduct Final Completion Inspection and Report	16	1.5
Closeout Documentation	24	0
SUBTOTAL RPR SERVICES	1,024	189.0

*** NOTES AND EXCEPTIONS**

- URS will provide full time resident inspection during Phases 2, 3, 3A, 3B, and 4B. This period is assumed to be 22 weeks working 5 days/week. (215 minus 30 day mob phase)/7 = 26 weeks - 4 weeks for Phase 4A = 22 weeks
- URS will provide part time resident inspection during Phase 4A. This period is assumed to be 4 weeks with inspections occurring for 2 days/week. Electrical work will likely be ongoing.
- GNV staff will assist with contractor access, phasing switchovers, ATCT and tenant coordination, NOTAMS, and related activities during periods of time when full time RPR is not on site.

REIMBURSABLE EXPENSES FOR URS - CONSTRUCTION PHASE
URS CORPORATION
REHABILITATE TAXIWAY B
GAINESVILLE REGIONAL AIRPORT

Prepared by: URS
6/23/2008

	Unit Price	Unit	Quantity	Amount	TOTAL
1. Travel Expenses (Tampa Office)					
a. Airfare	\$0	Trip		\$0	\$0
b. Car Rental	\$50	Day		\$0	\$0
c. Lodging	\$70	Day		\$0	\$0
d. Meals	\$25	Day		\$0	\$0
e. Mileage (6 trips@300 miles/trip)	\$0.51	Mile	1800	\$909	\$909
g. Per Diems	\$500.00	Mnth		\$0	\$0
2. Miscellaneous Expenses (Tampa Office)					
a. Postage/Overnight	\$250.00	LS	1	\$250	\$250
b. Printing	\$2,500.00	LS	1	\$2,500	\$2,500
c. Misc.	\$0.00	LS		\$0	\$0
d. Telephone	\$0.00	Mnth		\$0	\$0
TOTAL - TAMPA OFC				\$3,659	\$3,659
	Unit Price	Unit	Quantity	Amount	TOTAL
3. Travel Expenses (Lake City Office)					
a. Airfare	\$0	Trip		\$0	\$0
b. Car Rental	\$50	Day		\$0	\$0
c. Lodging	\$70	Day		\$0	\$0
d. Meals	\$25	Day		\$0	\$0
e. Mileage (20 trips@100 miles/trip)	\$0.505	Mile	2000	\$1,010	\$1,010
4. Miscellaneous Expenses (Lake City Office)					
a. Postage/Overnight	\$500.00	LS	1	\$500	\$500
b. Printing	\$0.00	LS		\$0	\$0
c. Misc.	\$0.00	LS		\$0	\$0
d. Telephone	\$0.00	Mnth		\$0	\$0
TOTAL - LAKE CITY OFC				\$1,510	\$1,510
GRAND TOTAL TRAVEL AND MISCELLANEOUS EXPENSES (URS)					\$5,169

TENANT REPORTS:

- 1. University Air Center – Construction Update**
- 2. Gator Aviation Services, LLC**
- 3. R D Air Services, LLC**

**Airport Tenants Association
Gainesville Pilots Association**

AIRPORT AUTHORITY INPUT

AIRPORT AUTHORITY ATTENDANCE

NOTE: If any person decides to appeal any decision made by the Airport Authority, with respect to any matters considered at a public meeting, they will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Person with disabilities who require assistance to participate in the meeting are requested to notify the Airport's Administrative manager at (352) 373-0249 at least 48 hours in advance, so that their needs may be accommodated.

Gainesville-Alachua County Regional Airport Authority

Meeting Attendance for the Month of May, 2008
2007/2008

	8/23/07	9/26/2007	10/25/2007	11/15/2007	12/13/2007	1/17/2008	2/28/2008	3/27/2008	4/24/2008	5/22/2008	6/26/2008	7/24/2008	8/28/2008	In Violation if absent at next meeting?
Brashear, Billy ³	A	A	P	P	P	P	P	P	P	P				
Breeze, William	P	P	P	P	P	P	P	A	P	P				
Goldstein, Mark	P	A	P	A	P	P	P	P	P	P				
Johnson, Peter L.	P	P	P	P	P	P	A	P	P	P				
McEachern, W. E. "Mac"	P	P	P	P	P	A	P	P	P	P				
Phillips, Win ¹	A	P	A	A	A	P	P	P	A	P				
Stringfellow, Jim	P	A	P	P	A	P	P	P	P	A				
Thomas, K. Kinnon	A	P	P	P	A	P	P	P	P	P				
Woods, Janet ²	P	P	P	P	P	P	P	P	P	P				

A = Absent
P = Present

¹ Win Phillips was appointed to a three-year term beginning August 13, 2007 by the City of Gainesville

² Janet Woods was appointed to a three-year term beginning August 13, 2007 by the City of Gainesville.

³ Billy Brashear was reappointed to a three-year term beginning October 11, 2007 by Governor Charlie Crist.

GUIDELINES FOR ADDRESSING
THE GAINESVILLE - ALACHUA COUNTY REGIONAL AIRPORT AUTHORITY
(GACRAA)
GAINESVILLE, FL

The GACRAA invites and encourages participation by petitioners and members of the public. This may be done by appearing at GACRAA meetings and meetings of GACRAA Committees.

REQUEST TO ADDRESS GACRAA
(being placed on the printed agenda for monthly meeting)

1. Call the Director of Aviation's Office no later than 4:00 PM ten (10) days preceding the monthly meeting.
2. Provide the following information to the office:
 - a. name, address, and occupation;
 - b. persons, group, or interest represented;
 - c. general subject of request; and
 - d. action sought by GACRAA
3. Routinely the monthly meetings begin at 5:00 PM; locations vary.
4. At the appropriate time on the agenda, the Chairman will recognize the citizen wishing to address GACRAA.
5. After being recognized, the citizen should step up to the microphone on the lectern, unless otherwise indicated by the presiding officer, and give his/her name and address in an audible tone of voice.

ADDRESSING GACRAA
(if not on the printed agenda)

1. A citizen may ask to be recognized under the category CITIZEN INPUT - NON-AGENDA ITEM.
2. See 5 above.

Or

1. A citizen may ask to be recognized to speak on a particular topic that is under discussion.
2. See 5 above.

ADDRESSING GACRAA COMMITTEES

1. The following are sources for where and when GACRAA meetings will be held:
 - a. Airport Administration Office (373-0249).
2. A citizen may ask to be recognized by the Chairman of the Committee to speak on the topic under discussion.

ADDRESSING GACRAA: All remarks shall be addressed to GACRAA as a body and not to any member thereof. No person other than a member of GACRAA and the person having the floor shall be permitted to enter into any discussion, either directly or through a member of GACRAA, without permission of the presiding officer. No question shall be asked except through the presiding officer.